Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 7, 2025

6:30pm **Work Study Session**

1. Arbor Day Poster Contest Winners
2. Proclamation
3. Officials Reports
4. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Minutes:
1. Work Study Meeting Minutes dated April 16, 2025
2. Regular City Council Meeting Minutes dated April 16, 2025

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Municipal Complex Recreational Improvements — Page 7
2. Letter from Mayor; Re: Kennedy Field Concessions Building Demolition — Page 16
3. Letter from Mayor; Re: Municipal Weed Cutting, Grass Cutting, Rubbish Removal — Page 20
4. Letter from Mayor; Re: Parks Maintenance — Page 26

Scheduled Hearings:

1. Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase — Page 32
2. Memo from ACA/Finance Director; Re: User Charge System for Southgate/Wyandotte Drainage District — Page 33
3. Memo from ACA/Finance Director; Re: Mayor's Proposed 2025/26 Budget and Millage Rates — Page 35

Communications "A"

1. Letter from Mayor; Re: Ext. of Agreement 2026 Lead Water Services Replacement Program **(Waiver of Bid)** — P42
2. Letter from Mayor; Re: Renewal of Security Awareness Training Subscription **(Waiver of Bid)** — Page 48
3. Memo from Administrator; Re: Proposal for CSO Treatment Facility – Data Review & Rec. — Page 52
4. Letter from Mayor; Re: Approve Purchase of 64-Gallon Recycling Containers **(Waiver of Bid)** — Page 61

Communications "B" – (Receive and File):

Ordinances:

1. Memo from Administrator; Re: First Reading of Amendment to City Code Chapter 1044.18 — Page 64
2. Memo from Administrator; Re: First Reading of Amendment to City Code Chapter 620 — Page 65

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1520 $2,212,160.14

Adjournment:

Janice M. Ferencz

Janice M. Ferencz, City Clerk

Migraine and Headache Awareness Month Proclamation 2025

WHEREAS headache disorders, including migraine, cluster headache, new daily persistent headache, spinal CSF leak, orofacial pain disorders, and other neurological headache diseases, affect more than 40 million Americans and over 1.1 billion people worldwide;

WHEREAS headache diseases are among the leading causes of disability globally, disproportionately impacting women, veterans, and historically marginalized communities;

WHEREAS an estimated 4 million Americans live with chronic migraine, experiencing symptoms 15 or more days per month, yet access to specialized care remains limited;

WHEREAS cluster headache is recognized as one of the most excruciating medical conditions, affecting approximately one in 1,000 Americans;

WHEREAS headache diseases place a severe economic burden, costing U.S. companies over $78 billion annually in lost productivity and healthcare expenses;

WHEREAS individuals with headache disorders are at an increased risk for developing depression and suicidal ideation, underscoring the urgent need for comprehensive care and mental health support;

WHEREAS all individuals living with headache diseases deserve equitable, timely, and affordable access to effective treatments to improve their quality of life;

NOW, THEREFORE, I, Joseph G. Kuspa, Mayor of the City of Southgate, Michigan, Do hereby proclaim June 2025 as Migraine and Headache Awareness Month in Southgate and encourage all citizens, healthcare professionals, and policymakers to support awareness, research, and improved access to care for headache diseases.

Joseph G. Kuspa
Mayor

City Council

Work Study Session

April 16, 2025

An Informal Meeting of the Council of the City of Southgate was held on April 16, 2025 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present:	Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Christian Graziani, Zoey Kuspa, Phil Rauch
Absent:	*Karen George *excused
Also Present:	Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Building Inspections Director Tim Leach & Recreation Director Julie Goddard

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Mayor Kuspa proclaimed April 25, 2025 as Arbor Day.

Discussed the following agenda items:

- Closed Session to discuss Pending Litigation Logan v City of Southgate
- Award Bid for City Hall Roof Replacement
- Award Bid for Trenton Road Pathway & Ditch Improvements
- Waive the Bid Process and Approve Quote for Sanitary Sewer Lining
- Waive the Bid Process and Approve Postage Machine Lease
- Waive the Bid Process and Approve Contract Extension for 2025 Spray Patch Repair
- Approve Proposal for Repairs to Northpointe Subdivision Entrance Sign
- Approve Proposal for Electrical Improvements-City Hall CDBG Parking and ADA Improvements
- Waive the Bid Process and Approve Contract Extension for Parks Mowing and Clean Up
- Waive the Bid Process and Approve Contract Extension for Municipal Property Mowing

This meeting ended at 6:45 p.m.

City of Southgate
Regular City Council Meeting
April 16, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 16, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present:	Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Christian Graziani, Zoey Kuspa, Phil Rauch
Absent:	*Karen George *excused
Also Present:	Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Building Inspections Director Tim Leach & Recreation Director Julie Goddard

Minutes:

Moved by Rauch, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated April 2, 2025 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED, that the minutes of the Regular City Council Meeting dated April 2, 2025 be approved as presented. Carried unanimously.

Closed Session re: Pending Litigation Logan V City of Southgate

Moved by Rauch, supported by Graziani, RESOLVED that the Southgate City Council hereby enters into a closed session at 7:01 p.m.

ROLL CALL		
Araj	Yes	
Ayres-Reiss	Yes	
Gawlik	Yes	
Graziani	Yes	
Kuspa	Yes	
Rauch	Yes	
Motion Passes		6-0

Moved by Rauch, supported by Ayres-Reiss, RESOLVED that the Southgate City Council hereby closed the closed session at 7:16 p.m.

ROLL CALL		
Araj	Yes	
Ayres-Reiss	Yes	
Gawlik	Yes	
Graziani	Yes	
Kuspa	Yes	
Rauch	Yes	
Motion Passes		6-0

Consideration of Bids:

1. Letter from Mayor; Re: City Hall Roof Replacement moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council award bid to Royal Roofing Company, Inc. (Lake Orion, MI) for the City Hall

roof replacement (Base Bid for sections 1 & 2 plus Alternate Add) in the amount of $462,100.00, plus 10% contingency of $46,210.00, for a total amount of $508,310.00. Motion carried unanimously.

2. Letter from Mayor; Re: Trenton Road Pathway & Ditch Improvements moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council award bid to Royal Cement Corporation for the Trenton Road Pathway & Ditch Improvements project in the amount of $176,919.40 for the base bid, plus 10% contingency of $17,691.94, for a total amount of $194,611.34. Motion carried unanimously.

Communications "A":

1. Letter from the Mayor; Re: Approve Quote for Sanitary Sewer Lining-Waiver of Bid moved by Araj, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the city bid process and approve quote from Kennebec Avenue sanitary sewer lining from SAK Construction, LLC in the amount of $32,430.00, plus $2,700.00 for six (6) protruding taps, for a total contract amount of $35,130.00. Motion carried unanimously.

2. Letter from the Mayor; Re: Approve Postage Machine Lease-Waiver of Bid moved by Gawlik, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bid process and approve a 5-year lease agreement with Qadient Leasing USA, Inc. for a postage machine in the amount of $261.81 per month or a total amount of $15,708.60, under the Sourcewell Contract #011322-QDT. Motion carried unanimously.

3. Letter from the Mayor; Re: Approve Contract Extension for 2025 Spray Patch Repair-Waiver of Bid moved by Ayres-Reiss, supported by Araj, RESOLVED THAT the Southgate City Council waive the city bid process and approve a contract extension with Highway Maintenance & Construction Company for the 2025 Spray Patch Repair Program at a rate of $390.00 per ton unit price. Motion carried unanimously.

4. Letter from the Mayor; Re: Approve Proposal for Repairs to Northpointe Subdivision Entrance Sign moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the proposal from Rally Point Partners in the amount of $14,182.40 for repairs to the Northpointe subdivision entrance sign, and bill the responsible party for reimbursement of the costs. Motion carried unanimously.

5. Letter from the Mayor; Re: Approve Proposal for Electrical Improvements – City Hall CDBG Parking and ADA Improvements moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council approve the proposal from Riney Electric in the amount of $35,625.00 for electrical improvements (with alternate bollard lighting) related to the City Hall CDBG Parking and ADA Improvements project. Motion carried unanimously.

6. Letter from the Mayor; Re: Approve Contract Extension for Parks Mowing and Clean Up-Waiver of Bid moved by Ayres-Reiss, supported by Araj, RESOLVED THAT the Southgate City Council waive the city bid process and approve a contract extension with the Davey Tree Expert Company for parks maintenance in the amount of $5,349.00 for the period of April 17 – May 4, 2025. Motion carried unanimously.

7. Letter from the Mayor; Re: Approve Contract Extension for Municipal Property Mowing-Waiver of Bid moved by Gawlik, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the city bid process and approve a contract extension with US Lawns for municipal property mowing in the amount of $1,650.00 per week for the month of May 2025. Motion carried unanimously.

Unscheduled Persons In Audience

1. Sharon Irvine, Southgate School Superintendent, informed residents of the proposals on the ballot for the Special Election on May 6, 2025.

Claims and Accounts:
Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1519 for $3,603,924.20. Motion carried unanimously.

Adjournment:
Moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:31 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

May 1, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Municipal Complex Recreational Improvements

Ladies and Gentlemen:

It is recommended by the Parks and Recreation Director and I concur that we award this bid for the Municipal Complex Recreational Improvements to Best Asphalt, Inc., Romulus, Michigan in the amount of $1,535,579.44, plus 10% contingency in the amount of $153,557.94, for a total contract amount of $1,689,137.38.

Funds are available for this project are available in the Parks & Recreation Millage Fund. In addition, we will be receiving approximately $61,500.00 from Wayne County Parks & Recreation which will be used for this project.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate
The Heart of Downriver
Est. 1958
Wayne County, Michigan

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: April 30, 2025

RE: Recommendation to Award Bid for Municipal Complex Recreational Improvements

I have reviewed the above with the Parks & Recreation Director and concur with her recommendation to award the bid for Municipal Complex Recreational Improvements to Best Asphalt, Inc. (Romulus MI) in the amount of $1,535,579.44, plus 10% contingency in the amount of $153,557.94, for a total contract amount of $1,689,137.38.

Funds are available in the Parks & Recreation Millage Fund. In addition, the city has received notice that we will be receiving approximately $61,500.00 from Wayne County Parks & Recreation; these funds will be used for this project as well.

Proposed Motion

Award the bid for Municipal Complex Recreational Improvements to Best Asphalt, Inc. in the amount of $1,535,579.44, plus 10% contingency in the amount of $153,557.94, for a total amount of $1,689,137.38.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

Southgate Michigan
PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator

From: Julie Goddard, Parks & Recreation Director

Date: April 29th, 2025

Re: Municipal Complex Recreational Improvements

It is the recommendation of Hennessey Engineers and I concur, that we award the Municipal Complex Recreational Improvements to Best Asphalt, Inc. of Romulus, Michigan, in the amount of $1,689,137.38, including a ten percent (10%) contingency as they were the lowest bid.

Hennessey has worked with Best Asphalt in the past and finds them capable of completing the project.

This project includes two tennis courts, six pickleball courts, a padel court, court lighting, fencing, benches, bleachers and shade structures. It also includes a paved asphalt parking lot, storm sewers, concrete curbs and a new concrete sidewalk.

At the last meeting of the Parks & Recreation Commission Meeting they voted and made a resolution on a proposed five year park improvement plan with projects described. This project was in the top three as it has been in the works for multiple years.

There are sufficient funds to cover the project from the Recreation Millage. In addition we have received notice that we will be receiving approx. $60,000 from Wayne County Parks & Recreation for a Park Project.

I appreciate your consideration in this matter.

Respectfully Submitted,

Julie Goddard

Julie Goddard
Parks & Recreation
City of Southgate

HENNESSEY ENGINEERS, INC

April 25, 2025

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

Re: Municipal Complex Recreational Improvements
(Homer Howard Park)
Recommendation of Contract Award
City of Southgate
Hennessey Project No. 13119

Dear Mr. Marsh:

As you are aware, the City of Southgate opened bids on Tuesday, March 11, 2025 for the above referenced project, and received bids from five (5) contractors that electronically reviewed the bid documents. Attached is a copy of the bid tabulations for your reference.

Our office has reviewed the five (5) bids received and in summary, the bids received are as follows:

Contractor	Bid Amount
• Best Asphalt, Inc.	$1,535,579.44
• Shaw Construction & Management Co.	$1,598,542.32
• DMC Consultants, Inc.	$1,697,859.72
• Asphalt Specialists, Inc.	$1,724,298.85
• Major Contracting Group, Inc.	$3,905,965.00

This project is for the demolition of the existing tennis courts, including fencing and court lighting. The project also includes the construction of storm sewers, a new asphalt parking lot, new asphalt tennis and pickleball courts, a padel ball court, new court lighting, fencing, benches, bleachers, cantilevered shades, concrete curbs and new concrete sidewalk.

Hennessey Engineers has worked with Best Asphalt in the past on many private developments including new parking lots for the School District.

HENNESSEY
ENGINEERS, INC

We find that Best Asphalt is more than capable of completing this project in the City of Southgate.

Therefore, based upon the outcome of the bids and Best Asphalt's past experience, it is our office's recommendation to award the Municipal Complex Recreational Improvements to Best Asphalt, Inc. of Romulus, Michigan, in the amount of $1,689,137.38, including a ten percent (10%) contingency.

If you have any questions, please do not hesitate to contact me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

John M. Miller

John M. Miller
Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Julie Goddard, Director of Parks & Recreation, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Ray Parker, R.A, Project Architect, Hennessey Engineers, Inc.
Michael Orlando, Project Engineer, Hennessey Engineers, Inc.

File B.3

MUNICIPAL COMPLEX RECREATIONAL IMPROVEMENTS
(HOMER HOWARD PARK)
HENNESSEY PROJECT NO. 13119

Bidders:
- **Best Asphalt, Inc.**, 6334 N. Beverly Plaza, Romulus MI, 48174
- **Shaw Construction & Management Co.**, 13980 Farmington Road, Livonia MI, 48154
- **DMC Consultants, Inc.**, 13500 Foley St, Detroit MI, 48277
- **Asphalt Specialists, Inc.**, 1780 E. Higwood, Pontiac MI, 48340
- **Major Contracting Group, Inc.**, 12222 Greenfield Rd, Detroit MI, 48227

Line Number	Description	Est. Amount	Unit	Best Asphalt, Inc. Unit Price in Figures	Best Asphalt, Inc. Line Total	Shaw Construction & Management Co. Unit Price in Figures	Shaw Construction & Management Co. Line Total
	CIVIL WORK PHASE						
1	Audio/Video Route Survey	1	LSUM	$2,000.00	$2,000.00	$1,845.00	$1,845.00
2	Traffic Maintenance & Control	1	LSUM	$18,500.00	$18,500.00	$1,845.00	$1,845.00
3	Drainage Structure Silt Sack	8	EACH	$100.00	$800.00	$215.25	$1,722.00
4	Silt Fence	1,350	LFT	$1.49	$2,011.50	$2.15	$2,902.50
5	Tree, Remove, 6-inch to 18-inch	3	EACH	$200.00	$600.00	$1,537.50	$4,612.50
6	Sign & Post, Remove	3	EACH	$100.00	$300.00	$123.00	$369.00
7	Fence, Gate & Post, Remove	720	LFT	$6.27	$4,514.40	$9.23	$6,645.60
8	Tennis Net Post, Remove	8	EACH	$125.00	$1,000.00	$92.25	$738.00
9	Bollard, Remove	1	EACH	$150.00	$150.00	$184.50	$184.50
10	Light Pole & Footing, Remove	6	EACH	$300.00	$1,800.00	$922.50	$5,535.00
11	Asphalt Pavement, Remove	3,200	SYD	$3.61	$11,552.00	$6.46	$20,672.00
12	Concrete Pavement, Remove	365	SYD	$10.74	$3,920.10	$22.14	$8,081.10
13	Concrete Sidewalk, Remove	2,600	SFT	$1.01	$2,626.00	$1.85	$4,810.00
14	Excavation, Earth	170	CYD	$38.77	$6,590.90	$31.98	$5,436.60
15	Drainage Structure, Remove	1	EACH	$1,500.00	$1,500.00	$553.50	$553.50
16	Storm Sewer, Remove	25	LFT	$121.00	$3,025.00	$18.45	$461.25
17	Reconstruct Structure	14	VFT	$247.00	$3,458.00	$369.00	$5,166.00
18	Adjust Drainage Structure	2	EACH	$550.00	$1,100.00	$922.50	$1,845.00
19	Adjust Sanitary Structure	1	EACH	$770.00	$770.00	$2,214.00	$2,214.00
20	Drainage Structure Tap	3	EACH	$1,100.00	$3,300.00	$1,045.50	$3,136.50
21	Inlet, 2-foot Diameter, with Type N Oval Grate	1	EACH	$2,200.00	$2,200.00	$3,444.00	$3,444.00
22	Catch Basin, Type D	5	EACH	$5,500.00	$27,500.00	$4,920.00	$24,600.00
23	Catch Basin, Standard	1	EACH	$3,300.00	$3,300.00	$4,920.00	$4,920.00
24	Storm Manhole, Standard, 4-foot Diameter	1	EACH	$3,300.00	$3,300.00	$4,920.00	$4,920.00
25	Storm Manhole, Type D, 4-foot Diameter	1	EACH	$5,500.00	$5,500.00	$4,920.00	$4,920.00
26	Storm Sewer, 12-inch, HDPE, ADS N-12	625	LFT	$84.70	$52,937.50	$67.65	$42,281.25
27	Storm Sewer, 6-inch, PVC SDR 26	135	LFT	$71.50	$9,652.50	$55.35	$7,472.25
28	Subgrade Undercutting	300	CYD	$105.00	$31,500.00	$82.41	$24,723.00
29	Edgedrain, 6-inch, with Geotextile Fabric	750	LFT	$25.00	$18,750.00	$31.98	$23,985.00
30	Aggregate Base, MDOT 21AA Crushed Limestone, 6-inch (CIP)	290	SYD	$17.00	$4,930.00	$15.99	$4,637.10
31	Aggregate Base, MDOT 21AA Crushed Limestone, 8-inch (CIP)	9,410	SYD	$21.70	$204,197.00	$19.68	$185,188.80
32	HMA Pavement, 1.5 Inch, MDOT 5EML Wearing Course	6,125	SYD	$11.27	$69,028.75	$15.99	$97,938.75
33	HMA Pavement, 2 Inch, MDOT 4EML Leveling Course	6,125	SYD	$14.08	$86,240.00	$17.22	$105,472.50
34	HMA (Athletic Mix) Pavement, 1.5 Inch, MDOT 4EML Wearing Course	2,990	SYD	$23.37	$69,876.30	$31.98	$95,620.20
35	HMA (Athletic Mix) Pavement, 2 Inch, MDOT 4EML Leveling Course	2,990	SYD	$36.10	$107,939.00	$33.21	$99,297.90
36	Concrete Pavement, 8-inch Non-Reinforced	100	SYD	$113.00	$11,300.00	$89.79	$8,979.00
37	Concrete Pavement, 7-inch Non-Reinforced, with 6-inch Integral Straight Curb	195	SYD	$82.50	$16,087.50	$83.64	$16,309.80
38	Concrete Pavement, 7-inch Non-Reinforced, Structure Concrete Pad	6	EACH	$1,224.00	$7,344.00	$1,230.00	$7,380.00
39	Concrete Driveway Approach, 7-inch	60	SYD	$7.86	$471.60	$83.64	$5,018.40
40	Concrete Sidewalk Ramp, 7-inch, with ADA Detectable Warning Tile	275	SFT	$18.00	$4,950.00	$24.60	$6,765.00
41	Concrete Sidewalk, 7-inch	310	SFT	$7.86	$2,436.60	$8.61	$2,669.10
42	Concrete Sidewalk, 4-inch	5,825	SFT	$8.41	$48,988.25	$6.77	$39,435.25
43	Concrete Curb & Gutter Section, 6-inch Straight	1,800	LFT	$29.54	$53,172.00	$36.90	$66,420.00
44	Concrete Footing, 36-inch Diameter X 42-inch Deep	10	EACH	$500.00	$5,000.00	$2,460.00	$24,600.00
45	Concrete Footing, 24-inch Diameter X 36-inch Deep with Post Receiver Sleeve	16	EACH	$300.00	$4,800.00	$2,460.00	$39,360.00
46	Concrete Footing, 12-inch Diameter X 12-inch Deep with Net Anchor	2	EACH	$100.00	$200.00	$1,722.00	$3,444.00
47	Concrete Footing, 18-inch Diameter X 42-inch Deep with 2-inch PVC Schedule 80 Conduit	7	EACH	$2,310.00	$16,170.00	$2,460.00	$17,220.00
48	Concrete Footing, Continuous, 24-inch Wide X 24-inch Deep	214	LFT	$101.56	$21,733.84	$98.40	$21,057.60
49	Concrete Bumper Block, Drain Through Type	5	EACH	$137.50	$687.50	$153.75	$768.75
50	Sign & Steel Post, Remove, Salvage, Reinstall	5	EACH	$203.50	$1,017.50	$307.50	$1,537.50
51	Sign & Steel Post, Handicap Parking	5	EACH	$247.50	$1,237.50	$369.00	$1,845.00
52	Sign & Steel Post, Van Handicap Parking	1	EACH	$245.50	$245.50	$369.00	$369.00
53	Pavement Marking, 4-inch Polyurea, White	3,040	LFT	$2.91	$8,846.40	$0.74	$2,249.60
54	Pavement Marking, Crosswalk, 6-inch Polyurea, White	46	LFT	$6.60	$303.60	$1.23	$56.58
55	Pavement Marking, One Way Arrow, Polyurea, White	6	EACH	$302.50	$1,815.00	$61.50	$369.00
56	Pavement Marking, 4-inch Waterborne, Blue, 2 Applications	575	LFT	$8.25	$4,743.75	$1.23	$707.25
57	Pavement Marking, Handicap Symbol, Waterborne, Blue, 2 Applications	6	EACH	$170.50	$1,023.00	$92.25	$553.50
58	Restoration, 3-inch Topsoil & Hydro-seed	2,860	SYD	$9.50	$27,170.00	9.53	$27,255.80
	BID AMOUNT - CIVIL WORK PHASE				$1,006,112.49		$1,102,565.93

Line Number	DMC Consultants, Inc. Unit Price in Figures	DMC Consultants, Inc. Line Total	Asphalt Specialists, Inc. Unit Price in Figures	Asphalt Specialists, Inc. Line Total	Major Contracting Group, Inc. Unit Price in Figures	Major Contracting Group, Inc. Line Total
1	$4,616.60	$4,616.60	$1,500.00	$1,500.00	$1,250.00	$1,250.00
2	$6,080.40	$6,080.40	$72,000.00	$72,000.00	$40,000.00	$40,000.00
3	$332.17	$2,657.36	$200.00	$1,600.00	$250.00	$2,000.00
4	$2.25	$3,037.50	$2.00	$2,700.00	$4.00	$5,400.00
5	$1,069.70	$3,209.10	$1,000.00	$3,000.00	$800.00	$2,400.00
6	$290.51	$871.53	$320.00	$960.00	$500.00	$1,500.00
7	$17.90	$12,888.00	$14.00	$10,080.00	$2,700.00	$1,944,000.00
8	$290.51	$2,324.08	$155.00	$1,240.00	$800.00	$6,400.00
9	$290.51	$290.51	$550.00	$550.00	$500.00	$500.00
10	$579.89	$3,479.34	$900.00	$5,400.00	$705.00	$4,230.00
11	$21.96	$70,272.00	$4.50	$14,400.00	$26.00	$83,200.00
12	$21.46	$7,832.90	$17.00	$6,205.00	$34.00	$12,410.00
13	$4.44	$11,544.00	$2.00	$5,200.00	$4.00	$10,400.00
14	$209.72	$35,652.40	$50.00	$8,500.00	$80.00	$13,600.00
15	$760.05	$760.05	$1,500.00	$1,500.00	$1,000.00	$1,000.00
16	$34.49	$862.25	$60.00	$1,500.00	$80.00	$2,000.00
17	$548.93	$7,685.02	$500.00	$7,000.00	$1,100.00	$15,400.00
18	$1,175.26	$2,350.52	$750.00	$1,500.00	$1,500.00	$3,000.00
19	$1,477.88	$1,477.88	$1,500.00	$1,500.00	$2,000.00	$2,000.00
20	$1,097.85	$3,293.55	$550.00	$1,650.00	$1,200.00	$3,600.00
21	$3,024.72	$3,024.72	$4,100.00	$4,100.00	$5,600.00	$5,600.00
22	$5,644.08	$28,220.40	$6,000.00	$30,000.00	$8,400.00	$42,000.00
23	$5,362.58	$5,362.58	$5,800.00	$5,800.00	$8,400.00	$8,400.00
24	$4,799.58	$4,799.58	$5,800.00	$5,800.00	$8,400.00	$8,400.00
25	$5,855.20	$5,855.20	$5,800.00	$5,800.00	$8,400.00	$8,400.00
26	$85.33	$53,331.25	$60.00	$37,500.00	$150.00	$93,750.00
27	$69.49	$9,381.15	$55.00	$7,425.00	$100.00	$13,500.00
28	$51.38	$15,414.00	$90.00	$27,000.00	$80.00	$24,000.00
29	$22.73	$17,047.50	$20.00	$15,000.00	$28.00	$21,000.00
30	$16.89	$4,898.10	$26.00	$7,540.00	$16.00	$4,640.00
31	$14.64	$137,762.40	$14.00	$131,740.00	$14.00	$131,740.00
32	$15.20	$93,100.00	$13.50	$82,687.50	$14.00	$85,750.00
33	$17.45	$106,881.25	$15.50	$94,937.50	$16.00	$98,000.00
34	$29.28	$87,547.20	$26.00	$77,740.00	$26.00	$77,740.00
35	$29.28	$87,547.20	$26.00	$77,740.00	$26.00	$77,740.00
36	$141.88	$14,188.00	$90.00	$9,000.00	$150.00	$15,000.00
37	$121.61	$23,713.95	$124.00	$24,180.00	$150.00	$29,250.00
38	$1,351.20	$8,107.20	$1,300.00	$7,800.00	$1,800.00	$10,800.00
39	$115.98	$6,958.80	$100.00	$6,000.00	$125.00	$7,500.00
40	$13.34	$3,668.50	$24.50	$6,737.50	$34.00	$9,350.00
41	$12.89	$3,995.90	$10.00	$3,100.00	$20.00	$6,200.00
42	$11.82	$68,851.50	$7.00	$40,775.00	$14.00	$81,550.00
43	$36.60	$65,880.00	$32.00	$57,600.00	$60.00	$108,000.00
44	$2,116.88	$21,168.80	$0.01	$0.10	$4,000.00	$40,000.00
45	$1,734.04	$27,744.64	$0.01	$0.16	$3,500.00	$56,000.00
46	$596.78	$1,193.56	$0.01	$0.02	$3,200.00	$6,400.00
47	$1,666.48	$11,665.36	$0.01	$0.07	$3,400.00	$23,800.00
48	$73.70	$15,771.80	$90.00	$19,260.00	$300.00	$64,200.00
49	$382.84	$1,914.20	$190.00	$950.00	$800.00	$4,000.00
50	$320.91	$1,604.55	$400.00	$2,000.00	$1,000.00	$5,000.00
51	$450.40	$2,252.00	$400.00	$2,000.00	$400.00	$2,000.00
52	$450.40	$450.40	$400.00	$400.00	$400.00	$400.00
53	$2.25	$6,840.00	$1.00	$3,040.00	$1.25	$3,800.00
54	$20.27	$932.42	$20.00	$920.00	$18.00	$828.00
55	$270.24	$1,621.44	$250.00	$1,500.00	$240.00	$1,440.00
56	$2.25	$1,293.75	$1.00	$575.00	$1.20	$690.00
57	$270.24	$1,621.44	$250.00	$1,500.00	$240.00	$1,440.00
58	10.58	$30,258.80	15	$42,900.00	10	$28,600.00
BID AMOUNT - CIVIL WORK PHASE		$1,163,054.53		$989,032.85		$3,361,198.00

MUNICIPAL COMPLEX RECREATIONAL IMPROVEMENTS (HOMER HOWARD PARK) HENNESSEY PROJECT NO. 13119				Best Asphalt, Inc. 6334 N. Beverly Plaza Romulus MI, 48174		Shaw Construction & Management Co. 13980 Farmington Road Livonia MI, 48154		DMC Consultants, Inc. 13500 Foley St Detroit MI, 48277		Asphalt Specialists, Inc. 1780 E. Higwood Pontiac MI, 48340		Major Contracting Group, Inc. 12222 Greenfield Rd Detroit MI, 48227	
Line Number	Description	Est. Amount	Unit	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total	Unit Price in Figures	Line Total
	ELECTRICAL WORK PHASE												
59	Conduit, PVC Schedule 80, 2-inch	745	LFT	$15.40	$11,473.00	$24.60	$18,327.00	$32.09	$23,907.05	$25.00	$18,625.00	$20.00	$14,900.00
60	12 AWG with Ground, Stranded	4,315	LFT	$1.65	$7,119.75	$1.85	$7,982.75	$5.63	$24,293.45	$1.00	$4,315.00	$1.00	$4,315.00
61	Light Pole	7	EACH	$12,100.00	$84,700.00	$8,917.50	$62,422.50	$1,536.99	$10,758.93	$16,000.00	$112,000.00	$12,370.00	$86,590.00
62	Electrical Panel Connection	1	LSUM	$9,900.00	$9,900.00	$2,460.00	$2,460.00	$563.00	$563.00	$4,000.00	$4,000.00	$3,400.00	$3,400.00
63	Inspection Fees	1	DLR	$40.00	$40.00	$49.20	$49.20	$40.00	$40.00	$1,000.00	$1,000.00	$40.00	$40.00
	BID AMOUNT - ELECTRICAL WORK PHASE				$113,232.75		$91,241.45		$59,562.43		$139,940.00		$109,245.00
	ARCHITECTURAL WORK PHASE												
64	Players Bench	8	EACH	$786.50	$6,292.00	$956.33	$7,650.64	$1,025.79	$8,206.32	$3,200.00	$25,600.00	$3,000.00	$24,000.00
65	Bleacher	2	EACH	$5,269.00	$10,538.00	$5,584.20	$11,168.40	$8,307.63	$16,615.26	$15,000.00	$30,000.00	$10,000.00	$20,000.00
66	Cantilevered Hip Shade, 32 foot X 10 foot	2	EACH	$21,149.00	$42,298.00	$26,818.92	$53,637.84	$28,237.83	$56,475.66	$44,500.00	$89,000.00	$20,000.00	$40,000.00
67	Cantilevered Hip Shade, 16 foot X 8 foot	2	EACH	$15,945.00	$31,890.00	$20,806.68	$41,613.36	$17,079.17	$34,158.34	$32,000.00	$64,000.00	$20,000.00	$40,000.00
68	Tables	6	EACH	$3,555.00	$21,330.00	$3,975.36	$23,852.16	$4,766.36	$28,598.16	$4,450.00	$26,700.00	$8,000.00	$48,000.00
69	Waste Receptacles	9	EACH	$1,422.00	$12,798.00	$1,589.16	$14,302.44	$1,758.81	$15,829.29	$1,500.00	$13,500.00	$2,500.00	$22,500.00
70	Tennis Court Net & Post	2	EACH	$3,520.00	$7,040.00	$4,587.90	$9,175.80	$3,143.79	$6,287.58	$4,000.00	$8,000.00	$3,800.00	$7,600.00
71	Pickleball Court Net & Post	6	EACH	$3,520.00	$21,120.00	$3,296.60	$19,779.60	$2,915.21	$17,491.26	$4,000.00	$24,000.00	$2,700.00	$16,200.00
72	Padel Ball Court Package, Complete	1	LSUM	$102,530.00	$102,530.00	$49,974.90	$49,974.90	$83,324.00	$83,324.00	$112,000.00	$112,000.00	$70,000.00	$70,000.00
73	Fence & Post, Black Vinyl Coated Chain Link, 10-Foot High	845	LFT	$85.80	$72,501.00	$100.68	$85,074.60	$92.33	$78,018.85	$100.00	$84,500.00	$84.00	$70,980.00
74	Fence & Post, Black Vinyl Coated Chain Link, 4-Foot High	76	LFT	$77.00	$5,852.00	$114.57	$8,707.32	$82.20	$6,247.20	$120.00	$9,120.00	$95.00	$7,220.00
75	Gate, Black Vinyl Coated Chain Link, 7-Foot High	8	EACH	$1,870.00	$14,960.00	$1,008.77	$8,070.16	$2,026.80	$16,214.40	$1,000.00	$8,000.00	$820.00	$6,560.00
76	Gate, Black Vinyl Coated Chain Link, 4-Foot High	2	EACH	$825.00	$1,650.00	$728.16	$1,456.32	$900.80	$1,801.60	$750.00	$1,500.00	$600.00	$1,200.00
77	Fence Guard, Blue (Top Rail Protection)	84	LFT	$19.25	$1,617.00	$8.26	$693.84	$19.71	$1,655.64	$9.00	$756.00	$7.00	$588.00
78	Acrylic Resurfacer, 2 Coats	26,880	SFT	$0.89	$23,923.20	$0.86	$23,116.80	$0.91	$24,460.80	$1.00	$26,880.00	$1.00	$26,880.00
79	Acrylic Color Coating, Dark Green, 2 Coats	5,616	SFT	$0.92	$5,166.72	$0.99	$5,559.84	$0.95	$5,335.20	$1.00	$5,616.00	$1.00	$5,616.00
80	Acrylic Color Coating, Light Green, 2 Coats	15,984	SFT	$0.92	$14,705.28	$0.98	$15,664.32	$0.95	$15,184.80	$1.00	$15,984.00	$1.00	$15,984.00
81	Acrylic Color Coating, Dark Blue, 2 Coats	1,680	SFT	$0.92	$1,545.60	$0.99	$1,663.20	$0.95	$1,596.00	$1.00	$1,680.00	$1.00	$1,680.00
82	Acrylic Color Coating, Light Blue, 2 Coats	3,600	SFT	$0.92	$3,312.00	$0.98	$3,528.00	$0.95	$3,420.00	$1.00	$3,600.00	$1.00	$3,600.00
83	Pavement Marking, 2-inch Polyurea, White	2,340	LFT	$2.31	$5,405.40	$2.31	$5,405.40	$2.36	$5,522.40	$2.50	$5,850.00	$2.10	$4,914.00
	BID AMOUNT - ARCHITECTURAL WORK PHASE				$406,474.20		$390,094.94		$426,442.76		$556,286.00		$433,522.00
84	Construction Observation	$488.00	DAYS	20	$9,760.00	30	$14,640.00	100	$48,800.00	80	$39,040.00	100	$2,000.00
	BIS AMOUNT - CONSTRUCTION OBSERVATION				$9,760.00		$14,640.00		$48,800.00		$39,040.00		$2,000.00
	CIVIL WORK PHASE TOTAL BID AMOUNT			*	$1,006,112.49	*	$1,102,565.93	*	$1,163,054.53		$989,032.85	*	$3,361,198.00
	ELECTRICAL WORK PHASE TOTAL BID AMOUNT				$113,232.75	*	$91,241.45	*	$59,562.43		$139,940.00		$109,245.00
	ARCHITECTURAL WORK PHASE TOTAL BID AMOUNT			*	$406,474.20	*	$390,094.94	*	$426,442.76		$556,286.00		$433,522.00
	CONSTRUCTION OBSERVATION TOTAL BID AMOUNT				$9,760.00		$14,640.00		$48,800.00		$39,040.00		$2,000.00
	PROJECT GRAND TOTAL			*	$1,535,579.44	*	$1,598,542.32	*	$1,697,859.72		$1,724,298.85	*	$3,905,965.00

* = Correction in bid calculations determined by HEI

** = Incomplete Bid

RESOLUTION OF City of Southgate Parks & Recreation Commission

At a scheduled meeting of the Southgate Parks and Recreation Commission called to order by Vice-President Dr. Darlene Pomponio on March 26th, 2025 at 6:00pm, 101-751-740-001

the following resolution was offered.

Moved by Gordos, Supported by LeFief

RESOLVED, THAT the Southgate Parks and Recreation Commission concur with the Parks & Recreation Director and Administration to approve the proposed and edited 5 Year Proposed Recreation Millage Plan to update Parks and Recreation Projects in the proposed order. Motion carried unanimously.

Present: Araj, Craig, Gordos, Hales, LeFief, McNees, Picklo and Pomponio
Excused: Pinkowski and Proudlock

I, Julie Goddard, Parks & Recreation Director of Southgate, as the recording secretary, do verify that the above is true and correct and was adopted by the Parks and Recreation Commission at a meeting held on March, 26th, 2025.

Julie Goddard

April 29,2025

Ms. Julie Goddard
14700Reaume Parkway
Southgate, MI. 48195

RE: PARK MILLAGE FUNDING ALLOCATION FOR FISCAL YEAR 2024-2025

Dear Ms Goddard:

For fiscal year 2024-2025 Wayne County (the "County") has allocated **$61,500.00** to City of Southgate ("Southgate) from the Parks Millage Fund for park improvements pending the approval of the Parks Division and the Wayne County Commission.

Please submit a project description including a cost breakdown for the proposed improvements to be completed at each project site. Also submit documentation which demonstrates that (City of Southgate) holds title to each site. Examples of such documents include, but are not limited to, recorded deeds, assignments, leases, land contracts and/or other documents used to demonstrate ownership or a possessory interest in each site. These documents must also specify all covenants, restrictions, easements, or other encumbrances applicable to each site. A legal description for each site is required.

Please submit the evidence of title, legal descriptions, and project description(s) not later than 60 days after receipt of this communication. Upon receipt of the requested documentation, the County will review the same and prepare a draft intergovernmental agreement that will be forwarded to the (City of Southgate) for consideration. Please note that the County will not furnish any advance funding. The City of Southgate will be required to seek reimbursement from the County for approved expenses arising from the proposed projects.

The County encourages the utilization of all allocated funding. Unused funds are not carried over to the next fiscal year. If you have any questions or need clarification on this matter, please contact me at (734) 261-2026. We look forward to working with you in the future.

Sincerely,

David Cartwright
Assistant Director
Wayne County Parks Division

Cc: Joseph Palamara, Wayne County Commissioner
Elmeka Steele, Deputy Director, DPS
Eunice Pickett, DPS-Finance
Paris Shepard, DPS-Finance
Patricia Moore, Corp Counsel

DEPARTMENT OF PUBLIC SERVICES • PARKS DIVISION
33175 ANN ARBOR TRAIL • WESTLAND, MICHIGAN 48185 • PHONE (734) 261-1990
WWW.WAYNECOUNTY.COM

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PHILLIP J. RAUCH
PRISCILLA AYRES-REISS
ED GAWLIK JR.
VICTORIA ARAJ

May 2, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Kennedy Field Concessions Building Demolition

Ladies and Gentlemen:

It is recommended by the City Administrator and I concur that we award this bid for the Kennedy Field Concessions Building Demolition to Mierzwa Construction LLC, Pontiac, Michigan, in the amount of $11,749.00 with a 10% contingency in the amount of $1,174.90 for a total amount of $12,923.90.

Funds are available for this project are available in the Parks & Recreation Millage Fund.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate
The Heart of Downriver
Est. 1958
Wayne County, Michigan

City of Southgate

- CITY COUNCIL -

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KAREN E. GEORGE
PHILLIP J. RAUCH
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ED GAWLIK JR.
VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: April 30, 2025

RE: Recommendation to Award Bid for Kennedy Field Concession Building Demolition

I have reviewed the above with the City Administrator and concur with his recommendation to award the bid for the demolition of the Kennedy Field concession building to Mierzwa Construction LLC (Pontiac MI) in the amount of $11,749.00, plus 10% contingency in the amount of $1,174.90.

Funds are available in the Parks & Recreation Millage Fund.

Proposed Motion

Award the bid for the demolition of the former baseball concession building to Mierzwa Construction LLC in the amount of $11,749.00, plus 10% contingency in the amount of $1,174.90.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

Demolition of Former Baseball Concessions Building at 14700 Reaume Parkway
April 30, 2025
2:00 p.m.

Vendor	Bid Bond (if needed)	Cost
Mierzwa Construction LLC		$11,749.00
Falcon Demolition		$27,316
Peterson Brothers		$17,369
Rocco + Sons		$45,800
S+M Contracting		$17,777
Blue Star		$27,300
Salenbien Trucking + Excavating		$23,665.57
Santos Cement, Inc		$35,000

Signature #1: [signature]

Signature #2: [signature]

BID FORM

GENERAL AGREEMENTS

A. The Bidder acknowledges that he/she has had the opportunity to examine the site and locality where the Work is to be performed and has become familiar with the legal requirements, laws, rules, regulations and conditions affecting the cost, progress and performance of the Work; and has made such independent investigations as Bidder deemed necessary to prepare the Bid. Further, Bidder hereby states that the Base Bid set forth in this Bid Response is true and correct.

B. The Bidder agrees that this Bid shall not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving Bids.

C. The Bidder acknowledges that the price stated below includes all taxes of whatever character or description.

D. The Bidder agrees to execute a Contract for work covered by this Bid, provided that he/she be notified of its acceptance within ninety (90) days after the opening of Bids.

TIME OF COMPLETION

The undersigned agrees to secure required utility shut off clearances, and commence work operations immediately upon award of the contract, with completion of the work estimated at 14 days thereafter, and that the proposed Bid is in full consideration of this.

BASE BID

The undersigned Bidder, having carefully examined the Bidding Specifications, and being familiar with all conditions and requirements of the Work, hereby proposes and agrees to furnish all material, labor, equipment, tools and supervision; and to furnish all services necessary to complete the Work required in accordance with the Bidding Documents for the following projects, in the following amount:

Eleven thousand seven hundred forty nine Dollars $ 11,749.00
(Sum to be written out)

By: Mierzwa Construction LLC
(Name of bidding firm or corporation)

Witness: [signature]

By: [signature]
(Signature)

Attest: [signature]
(Signature)

Ben Mierzwa
(Type or print name)

By: Charlie Mierzwa
(Type or print name)

Title: Owner
(Owner/Partner/President/Vice Pres.)

Title: Assistant Secretary
(Corporate Secretary or Assistant Secretary Only)

Address: 1001 Cesar E Chavez, Pontiac, MI 48340

Phone: 248-877-5848

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

May 2, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Municipal Weed Cutting, Grass Cutting, Rubbish Removal

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur with his recommendation to award the bid for municipal weed cutting, grass cutting, and rubbish removal to Davey Tree Experts, Oxford, Michigan as the primary vendor, at the rates per the attached bid sheet, for a period ending Dec 31, 2026.

The estimated annual cost is approximately $48,163.52 based on the bid specifications; the actual annual amount may vary depending on the weather and the frequency of the services.

Funds are available in the DPW Departmental budget within the General Fund.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
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PHILLIP J. RAUCH
PRISCILLA AYRES-REISS
ED GAWLIK JR.
VICTORIA ARAJ

MEMORANDUM

TO:	Honorable Mayor and City Council
FROM:	Douglas Drysdale, Assistant City Administrator / Finance Director DWD
DATE:	April 30, 2025
RE:	Recommendation to Award Bid for Municipal Weed Cutting, Grass Cutting, and Rubbish Removal

I have reviewed the above with the DPS Director and concur with his recommendation to award the bid for municipal weed cutting, grass cutting, rubbish removal, and additional as-needed work / ordinance cuts to Davey Tree Experts (Oxford MI) as the primary vendor, at the rates per the attached bid sheet, through Dec 31, 2026.

The estimated annual cost is approximately $48,163.52 based on the bid specifications; the actual annual amount may vary depending on the weather and the frequency of the services.

Funds are available in the DPW Dept budget within the General Fund.

Proposed Motion

Award the bid for municipal weed cutting, grass cutting, rubbish removal, and additional as-needed work / ordinance cuts to Davey Tree Experts as the primary vendor, at the rates per the attached bid sheet, through Dec 31, 2026.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

From the Desk of:
Kevin Anderson
Director, D.P.S.
May 2, 2025

To: **Dan Marsh**
City Administrator

Re: **Bid Recommendation for Weed Cutting, Grass Cutting, & Rubbish Removal**

I have reviewed the bids submitted for Weed Cutting, Grass Cutting & Rubbish Removal. I find **Davey Tree Experts** to be the best choice for the City for the services for a term ending December 31st. 2026, based upon the following:

- They meet all bid specifications
- They were the low bidder at an approximate cost for $48,163.52 annually.

Therefore, I recommend that the bid is awarded to:

Davey Tree Experts
25249 N. Telegraph Rd.
Flat Rock, MI 48134

If you have any questions, please contact me.

KA/ew

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Weed Cutting, Grass Cutting, & Rubbish Removal)

Bid Tabulation

Company	Muni	Rec	Total
First Class Lawn Care Inc.	$ 49,112.46	$ 41,840.18	$ 90,952.64
Target Facility Management* Disqualified - No show at Prebid meeting	$ 36,465.00	$ 49,435.00	$ 85,900.00
Paradise Garden Landscaping	$ 58,235.00	$ 50,160.00	$ 108,395.00
Best Choice Property Services	$ 82,890.00	$ 58,745.00	$ 141,635.00
DJ's Landscape Management	$ 50,362.00	✓$ 39,159.00	$ 89,521.00
Net Solutions, LLC	$ 62,705.00	$ 82,680.00	$ 145,385.00
Davey	✓$ 48,163.52	$ 53,410.71	$ 101,574.23
Outdoor Experts	$ 105,595.00	$ 87,390.00	$ 192,985.00

Davey

BID SHEET - Part 1

Location Name	Reference	Frequency	Cost/Task	Estimated # of Tasks	Annual Cost
CITY AT LARGE					
Municipal Complex includes the area around City Hall, Court, Library, Police Station, Fire Station and Homer Howard Park	https://maps.app.goo.gl/QWWqmWStkAiNcA7N6	Weekly	$432.86	26	$11,254.43
Historic House - 14120 Dix-Toledo	https://maps.app.goo.gl/exPyqGprFb2jKLq5	Weekly	$177.71	26	$4,620.56
Helen and Pennsylvania	https://maps.app.goo.gl/Kzp9KviSUi8HhLn38	Weekly	$54.73	26	$1,423.00
11699 Mulbery	https://maps.app.goo.gl/tobhic1ngX9HHcfW9	Weekly	$34.59	26	$899.34
14282 Fordline	https://maps.app.goo.gl/N1tb8BWVr47gmUwg6	Weekly	$41.34	26	$1,074.72
Market Center Park Strip	https://maps.app.goo.gl/vY7vcLHsPU3Ik4G7	Weekly	$64.80	26	$2,941.66
Dix/Cornerstone Lot	https://maps.app.goo.gl/E7m7YpeVKTG2zQqa7	Weekly	$43.96	26	$1,142.98
Reeck/Mercier Vacant Lot	https://maps.app.goo.gl/CdrNdbau7DR72orz7	Weekly	$32.75	26	$851.51
Shery Lane Dead End	https://maps.app.goo.gl/D5E6AGW7nz5cPc6U7	Weekly	$34.59	26	$899.34
Spruce Park	https://maps.app.goo.gl/226AMEsVhfdq1HPx7	Weekly	$96.23	26	$2,502.21
Kennebec Park	https://maps.app.goo.gl/t1GfHUmU357j7Pgv8	Weekly	$146.94	26	$3,820.56
Agnes Park	https://maps.app.goo.gl/gwzBnP1nss5BPKSd9	Weekly	$41.34	26	$1,074.72
Countryview Field	https://maps.app.goo.gl/1w2senY4i6xVJ9Ha7	Weekly	$59.64	26	$1,550.55
Countryview Park	https://maps.app.goo.gl/1w2senY4i6xVJ9Ha7	Weekly	$64.27	26	$1,671.13
RIGHT OF WAYS AND ISLANDS					
Superior Road	https://maps.app.goo.gl/rorq8WanHedYYky18	Bi-weekly	$49.48	13	$1,286.47
Devoe/Dix Island	https://maps.app.goo.gl/NRt1JFqYSNe3VH2r6	Bi-weekly	$35.00	13	$455.00
Superior/Dix Island	https://maps.app.goo.gl/Fp8m277Dalykd6YS7	Bi-weekly	$35.00	13	$455.00
Scott/Orchard Cul-de-Sac	https://maps.app.goo.gl/gYDDXEKHF7F4tXQy8	Bi-weekly	$35.00	13	$455.00
Waverly Islands	https://maps.app.goo.gl/LxnYcMLbg44eacyg8	Bi-weekly	$35.00	13	$455.00
Reeck Islands	https://maps.app.goo.gl/GJ8vQH5UkPdjFHRS9	Bi-weekly	$35.00	13	$455.00
Reeck Road Superior to Waverly East	https://maps.app.goo.gl/4p72UU7XhJBkMfwQ6	Bi-weekly	$35.00	13	$455.00
Superior to Reeck - Lions Park Walkway	https://maps.app.goo.gl/cp35aCHnm97A8yDk7	Bi-weekly	$35.00	13	$455.00
I-75 Interchange 1 time Clear Out	https://maps.app.goo.gl/MnfUc1o5pnQLsL7x6	1 Time	$500.00	1	$500.00
I-75 Interchange Islands (including Northline to Allen)	https://maps.app.goo.gl/MnfUc1o5pnQLsL7x6	Bi-weekly	$173.34	13	$2,253.42
Prechter Blvd Islands	https://maps.app.goo.gl/fQ8hSoiCNp6Wnter8	Bi-weekly	$61.64	13	$801.22
West Frontage	https://maps.app.goo.gl/FjMb5pNVjqHD6URG8	Bi-weekly	$35.00	13	$455.00
Welcome Sign Dix/Trenton	https://maps.app.goo.gl/iqiCfE44EzTdKHxw8	Bi-weekly	$35.00	13	$455.00
Welcome Sign Allen/Pretcher 1 time Clear Out	https://maps.app.goo.gl/hAEyMG7zacGxCSX6	1 time	$200.00	1	$200.00
Welcome Sign Allen/Pretcher	https://maps.app.goo.gl/hAEyMG7zacGxCSX6	Bi-weekly	$35.00	13	$455.00
Humphrey Cul-de-Sac	https://maps.app.goo.gl/11qd9WqqFt7tn86A	Bi-weekly	$35.00	13	$455.00
16000 Block Ludington - Unimproved	https://maps.app.goo.gl/VXya7imKvwi2Teo66	Bi-weekly	$35.00	13	$455.00
16000 Block Fordline - Unimproved	https://maps.app.goo.gl/nVyRU9NwhpougiVeA	Bi-weekly	$35.00	13	$455.00
Longtin/Northline Turn Around	https://maps.app.goo.gl/uCkjw4F8nyqYcC457	Bi-weekly	$50.08	13	$650.99
Island – Afton/Lucerne	https://maps.app.goo.gl/oacUs1oXhPx4CCic6	Bi-weekly	$35.00	13	$455.00
ALLEYS					
Fort Alley - Veronica	https://maps.app.goo.gl/rQdWDwBjzdXXhYCM6	Bi-weekly	$35.00	13	$455.00
Fort Street Alley - Commonwealth/Argyle	https://maps.app.goo.gl/vdh5EaN5vc63gMHr5	Bi-weekly	$35.00	13	$455.00
Eureka Alley and Longtin to Trenton	https://maps.app.goo.gl/tCHhY5u5rjLkrWz56	Bi-weekly	$35.00	13	$455.00
Dix Alley – Irene and Helen	https://maps.app.goo.gl/rUuYgDKNACaXJSD3A	Bi-weekly	$35.00	13	$455.00
Eureka, Forest to Maywood	https://maps.app.goo.gl/ywFVWP4e3pC5TbUs5	Bi-weekly	$35.00	13	$455.00
ADDITIONAL AS NEEDED WORK / ORDINANCE CUTS					
Rate per Square Foot	$35.00 minimum charge	As needed			
Rate per ¼ Acre	$35.00	As needed			
Rate per Acre	$60.00	As needed			
Rubbish Pick-Up/Hour	$65.00	As needed			
Service Charge for Lots Already Cut	$35.00	As needed			

DJ'S LANDSCAPE MANAGEMENT

BID SHEET - Part 1

Location Name	Reference	Frequency	Cost/Task	Estimated # of Tasks	Annual Cost
CITY AT LARGE					
Municipal Complex: Includes the area around City Hall, Court, Library, Police Station, Fire Station and Homer Howard Park	https://maps.app.goo.gl/QWWamWStkAJNoA7N6	Weekly	$ 364.00	26	$ 9,464.00
Historic House -14120 Dix-Toledo	https://maps.app.goo.gl/ev7yqGorfFb2iKLqS	Weekly	$ 130.00	26	$ 3,380.00
Helen and Pennsylvania	https://maps.app.goo.gl/Kzp9Kyi5UJ8HhLn38	Weekly	$ 78.00	26	$ 2,028.00
11699 Mulbery	https://maps.app.goo.gl/rqbhic1ngX9HHtfW9	Weekly	$ 26.00	26	$ 676.00
14282 Fordline	https://maps.app.goo.gl/N1tbBBWVr47gmUwg6	Weekly	$ 26.00	26	$ 676.00
Market Center Park Strip	https://maps.app.goo.gl/vY7ycLHsPU3Jik4G7	Weekly	$ 104.00	26	$ 2,704.00
Dix/Cornerstone Lot	https://maps.app.goo.gl/J7m7YpeVKTG2zQqa7	Weekly	$ 78.00	26	$ 2,028.00
Reeck/Mercier Vacant Lot	https://maps.app.goo.gl/CihNdbxu7DR72orz7	Weekly	$ 26.00	26	$ 676.00
Shery Lane Dead End	https://maps.app.goo.gl/DSE6AGW7nzScPc6U7	Weekly	$ 26.00	26	$ 676.00
Spruce Park	https://maps.app.goo.gl/22SAMEsVhfdq1HPx7	Weekly	$ 117.00	26	$ 3,042.00
Kennebec Park	https://maps.app.goo.gl/t1G[illegible]mJ3S7iTPgv8	Weekly	$ 78.00	26	$ 2,028.00
Agnes Park	https://maps.app.goo.gl/gwyBnP1nssSBPKSd9	Weekly	$ 52.00	26	$ 1,352.00
Countryview Field	https://maps.app.goo.gl/1w2senY4i6xVJ9Ha7	Weekly	$ 78.00	26	$ 2,028.00
Countryview Park	https://maps.app.goo.gl/1w2senY4i6xVJ9Ha7	Weekly	$ 78.00	26	$ 2,028.00
RIGHT OF WAYS AND ISLANDS					
Superior Road	https://maps.app.goo.gl/rqrq8WanBedYYky18	Bi-weekly	$ 104.00	13	$ 1,352.00
Devoe/Dix Island	https://maps.app.goo.gl/NRt1JFqYSNe3VHZr6	Bi-weekly	$ 26.00	13	$ 338.00
Superior/Dix Island	https://maps.app.goo.gl/Fa8m277Dptykd6YS7	Bi-weekly	$ 26.00	13	$ 338.00
Scott/Orchard Cul-de-Sac	https://maps.app.goo.gl/gYDDXEKHF7F4tXQy8	Bi-weekly	$ 26.00	13	$ 338.00
Waverly Islands	https://maps.app.goo.gl/LxnYuMLxz44eacyg8	Bi-weekly	$ 26.00	13	$ 338.00
Reeck Islands	https://maps.app.goo.gl/GJ8vQH5UkPdLFHRS9	Bi-weekly	$ 26.00	13	$ 338.00
Reeck Road Superior to Waverly East	https://maps.app.goo.gl/4e72UU7XhJ8kMiwQ6	Bi-weekly	$ 52.00	13	$ 676.00
Superior to Reeck - Lions Park Walkway	https://maps.app.goo.gl/cp35aCHnm97ARyDk7	Bi-weekly	$ 130.00	13	$ 1,690.00
I-75 Interchange Islands	https://maps.app.goo.gl/MnfUc1o5pnGLsL7x6	Bi-weekly	$ 260.00	13	$ 3,380.00
Prechter Blvd Islands	https://maps.app.goo.gl/fQ8hSoiCNe6Wntez8	Bi-weekly	$ 104.00	13	$ 1,352.00
West Frontage	https://maps.app.goo.gl/FiMb5pNVgHD6URG8	Bi-weekly	$ 52.00	13	$ 676.00
Welcome Sign Dix/Trenton	https://maps.app.goo.gl/IgiCfE44EzTdHJkw8	Bi-weekly	$ 26.00	13	$ 338.00
Welcome Sign Allen/Pretcher	https://maps.app.goo.gl/bAEyMG7zacGxCSX6	Bi-weekly	$ 26.00	13	$ 338.00
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16000 Block Ludington - Unimproved	https://maps.app.goo.gl/VXya7lmKvwi2Teo66	Bi-weekly	$ 104.00	13	$ 1,352.00
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Longtin/Northline Turn Around	https://maps.app.goo.gl/uCkw4F8nyqYcC4S7	Bi-weekly	$ 78.00	13	$ 1,014.00
Island – Afton/Lucerne	https://maps.app.goo.gl/oapUa1oXhPx4CCic6	Bi-weekly	$ 26.00	13	$ 338.00
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Dix Alley – Irene and Helen	https://maps.app.goo.gl/rUuYeDkNACaXJSD3A	Bi-weekly	$ 26.00	13	$ 338.00
Eureka, Forest to Maywood	https://maps.app.goo.gl/ywFVWP4e3pCSTbUsS	Bi-weekly	$ 26.00	13	$ 338.00
ADDITIONAL AS NEEDED WORK / ORDINANCE CUTS					
Rate per Square Foot	$0.25	As needed			
Rate per ¼ Acre	$31.25	As needed			
Rate per Acre	$125.00	As needed			
Rubbish Pick-Up/Hour	$60.00	As needed			
Service Charge for Lots Already Cut	$25.00	As needed			

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

May 2, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Parks Maintenance

Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur with her recommendation to award the bid for municipal parks maintenance to DJ's Landscape Management, Romulus, Michigan, for a period ending December 31, 2026, at the rates per the attached bid sheet. The estimated annual cost is approximately $39,159.00 based on the bid specifications; the actual annual costs may vary depending on the weather and the frequency of the services.

In addition, it is recommended to award DJ's Landscape Management as the secondary vendor for the additional as-needed work / ordinance cuts, at the rates per the attached bid sheet, in the event that the primary vendor is unable to perform the services on a timely basis.

Funds are available in the Parks & Recreation Millage Fund.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
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JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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KAREN E. GEORGE
PHILLIP J. RAUCH
PRISCILLA AYRES-REISS
ED GAWLIK JR.
VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: April 30, 2025

RE: Recommendation to Award Bid for Parks Maintenance

I have reviewed the above with the Parks & Recreation Director and concur with her recommendation to award the bid for municipal parks maintenance to DJ's Landscape Management (Romulus MI) through Dec 31, 2026, at the rates per the attached bid sheet. The estimated annual cost is approximately $39,159.00 based on the bid specifications; the actual annual costs may vary depending on the weather and the frequency of the services.

In addition, it is recommended to award DJ's Landscape Management as the secondary vendor for the additional as-needed work / ordinance cuts, at the rates per the attached bid sheet, in the event that the primary vendor is unable to perform the services on a timely basis.

Funds are available in the Parks & Recreation Millage Fund.

Proposed Motion

Award the bid for municipal parks maintenance to DJ's Landscape Management for a two-year period ending Dec 31, 2026, at the rates per the attached bid sheet.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

Southgate Michigan
PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator

From: Julie Goddard, Parks & Recreation Director

Date: May 1st, 2025

Re: Park Maintenance

Our Park Maintenance (including grass cutting & Spring/Fall cleanup) was up for bid.

Upon bid results, DJ's Landscape Management, of Romulus, Michigan, was the low bidder at quoted annual cost of approximately $39,159.00, for a term ending on December 31, 2026

It will include Kiwanis Park, Cobb Park, Lions Park, Rotary Park, Waverly Park, McCann Park and Mulberry– Police Auxiliary Park.

It is my recommendation to the Administration and City Council that we approve DJ's Landscape Management's bid for Park Maintenance as our vendor.

Sufficient funds are available for this in the Parks & Recreation Millage Budget.

Respectfully Submitted,

Julie Goddard

Julie Goddard
Parks & Recreation Director
City of Southgate

Bid Tabulation

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DJ'S LANDSCAPE MANAGEMENT

BID SHEET - Part 1

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Rate per ¼ Acre	$31.25	As needed			
Rate per Acre	$125.00	As needed			
Rubbish Pick-Up/Hour	$60.00	As needed			
Service Charge for Lots Already Cut	$25.00	As needed			

DJ'S LANDSCAPE MANAGEMENT

BID SHEET - Part 2

PARKS AND RECREATION MAINTENANCE			Cost/Task		Annual Cost
Lions Park	https://maps.app.goo.gl/eXuxcEsimslFFgy28				
Mowing/Trimming around structures /Power Edging		Weekly	$ 378.00	26	$ 9,828.00
Weeding around play structures and beds		Monthly	$ 205.00	5	$ 1,025.00
Spring Cleanup - Clean up of leaves and winter debris		Seasonal	$ 864.00	1	$ 864.00
Cobb Park	https://maps.app.goo.gl/en1zeuzebhYtGks68				
Mowing/Trimming around structures /Power Edging		Weekly	$ 189.00	26	$ 4,914.00
Weeding around play structures and beds		Monthly	$ 34.00	5	$ 170.00
Spring Cleanup - Clean up of leaves and winter debris		Seasonal	$ 324.00	1	$ 324.00
Kiwanis Park	https://maps.app.goo.gl/ioL4GV1JwCQfvyYQ9				
Mowing/Trimming around structures /Power Edging		Weekly	$ 297.00	26	$ 7,722.00
Weeding around play structures and beds		Monthly	$ 34.00	5	$ 170.00
Spring Cleanup - Clean up of leaves and winter debris		Season	$ 648.00	1	$ 648 00
Fall Leaf Pick Up		Seasonal	$ 1,080.00	2	$ 2,160.00
Rotary Park	https://maps.app.goo.gl/vRuoQGaHa3VjAhtp8				
Mowing/Trimming around structures /Power Edging		Weekly	$ 162.00	26	$ 4,212.00
Weeding around play structures and beds		Monthly	$ 68.00	5	$ 340.00
Spring Cleanup - Clean up of leaves and winter debris		Seasonal	$ 216.00	1	$ 216.00
McCann Park	https://maps.app.goo.gl/kUGCcBzsN86tK5k57				
Mowing/Trimming around structures /Power Edging		Weekly	$ 54.00	26	$ 1,404.00
Weeding around play structures and beds		Monthly	$ 68.00	5	$ 340.00
Spring Cleanup - Clean up of leaves and winter debris		Seasonal	$ 108.00	1	$ 108.00
Waverly Park	https://maps.app.goo.gl/h9F9mG83ARyiVW4f6				
Mowing/Trimming around structures /Power Edging		Weekly	$ 81.00	26	$ 2,106.00
Weeding around play structures and beds		Monthly	$ 34.00	5	$ 170.00
Spring Cleanup - Clean up of leaves and winter debris		Seasonal	$ 81.00	1	$ 81.00
Police Auxilary Park	https://maps.app.goo.gl/di6UCaqPmHYyhbS56				
Mowing/Trimming around structures /Power Edging		Weekly	$ 81.00	26	$ 2,106.00
Weeding around play structures and beds		Monthly	$ 34.00	5	$ 170.00
Spring Cleanup - Clean up of leaves and winter debris		Seasonal	$ 81.00	1	$ 81.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: April 17, 2025

SUBJECT: Proposed Water/Sewer Rate Increase **(Public Hearing)**

Administration requested a public hearing at the 02/05/2025 city council meeting for comments on the proposed water, sewer, and capital rates for the upcoming budget year. These proposed rates were discussed with City Council at the budget workshop held on April 12, 2025.

Below are the proposed rates for water, sewer, and capital usage. In addition, the Non-Residential User rate is proposed to increase to match the amount paid to DUWA.

	Current	Proposed	% Change
Water	$ 35.70	$ 39.27	10.0%
Sewer	$ 46.00	$ 50.60	10.0%
Capital	$ 9.00	$ 9.45	5.0%
Combined	$ 90.70	$ 99.32	9.5%
Non-Residential	$ 1.53	$ 1.53	0.0%

Note: Rate is per metered thousand (1,000) cubic feet

These increases are necessary to provide sufficient funding for the operations, maintenance, and capital requirements of the water & sewer systems. Costs are significantly increasing for these areas and rates need to be adjusted to continue to provide a safe and effective system to our residents and businesses.

The proposed rates will be brought forward at the May 21, 2025 meeting for final adoption by the City Council.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PHILLIP J. RAUCH
PRISCILLA AYRES-REISS
ED GAWLIK JR.
VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator/Finance Director DWD

DATE: April 17, 2025

RE: User Charge System for Southgate-Wyandotte Drainage District **(Public Hearing)**

This Communication provides information regarding the user charge system in place for the operating and maintenance as well as Capital Improvement charges of the Southgate-Wyandotte Drainage District.

In 1975, the City of Southgate agreed to implement a user charge system as a condition of an EPA grant award in the amount of $40,793,250 to construct improvements to the District. Upon completion of such construction in 1980 the Wayne County Drainage Board utilized excess construction funds (monies approved and levied for original construction) for the purpose of operating and maintaining the system – the approximate amount of excess funds used for this purpose over the past years is eight (8) million dollars.

The Wayne County Drainage Board has approved a final order of apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

City of Southgate	42.708%
City of Wyandotte	50.322%
State of Michigan	1.804%
County of Wayne	5.166%

The SWRDDD Board has approved an annual budget of O&M costs for fiscal year 2024-25 in the amount of $5,208,785; included is the use of fund balance in the amount of $2,725,835 to be used for capital projects and engineering fees. Therefore, based on our apportionment percentage, the City's annual cost is $1,060,418.29 of net budget costs for this current fiscal year.

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In addition, the city is planning on constructing a relief sewer project along Barberry Street; the estimated cost is $32.0 million. The city has received a federal grant in the amount of $22.5 million to offset the project costs. The city will be responsible for the remaining amount of $9.5 million, which will be funded by the Southgate-Wyandotte O&M Fund reserves. The additional levy for 2025-26 is approximately $250,000.00. Therefore, I recommend a total 2025-26 levy of $1,575,810.00.

The staff has computed a charge to benefiting property owners within the District based upon size of parcel (acreage) as well as land use (whether residential, commercial or industrial see exhibit A). Approximately 60% of the geographic area of the City is included in the District.

Boundaries are as follows:

North:	Brest Avenue
South:	Pennsylvania
East:	Fort Street
West:	Generally comprised by the area commencing with McCann (on South side) to Eureka to Reeck to I-75.

There are over 8,200 parcels identified in this district. For your information, the user charge (average) for a typical residential parcel of property, assuming a 40' x 120' or 50' x 120' lot is about $78.00 or $92.00 respectively.

Included within the user charge system are institutional owners such as schools and churches, as well as private property owners. These institutions will also be required to pay a user charge.

The proposed rates will be brought forward at the May 21, 2025 meeting for final adoption by the City Council.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

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ED GAWLIK JR.
VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator/Finance Director

DATE: April 14, 2025

RE: Public Hearing on the Mayor's Proposed 2025/26 Budget and Millage Rates

Pursuant to the City Charter, a Public Hearing must be held to obtain comments from the public on the Proposed 2025/26 Budget.

Pursuant to the provision of the Public Act 5 of 1982, the City must also hold a Public Hearing in order to levy the Millage rate, which has been proposed in the Mayor's 2025/26 Budget and on State form L-4029 that are before you tonight. The 2025 Current Year Headlee Millage Reduction Fraction will be updated from Wayne County at your next City Council meeting for the approval of the City Budget. All proposed millage rates are within our Charter of statutory limitations and the City has complete authority to levy this Millage.

Notice was given to the City's official newspaper and a copy of the Proposed Budget has been available to the Public since April 4, 2025.

Final Council approval is scheduled for May 21, 2025.

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Michigan Department of Treasury
614 (Rev. 02-25)

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes **Wayne**	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 **$935,203,135**
Local Government Unit Requesting Millage Levy **City of Southgate**	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
City Charter	General Operating	1968	12.5000	9.9581	0.9922	9.8805	1.0000	9.8805	9.8805		
PA 298/1917	Rubbish Collection	N/A	3.0000	2.3896	0.9922	2.3710	1.0000	2.3710	2.3710		
PA 345/1937	Police & Fire Retiree	N/A	No Limit	N/A	1.0000	N/A	1.0000	11.2040	11.2040		
PA 164/1877	Library Operating	1994	1.0000	0.9495	0.9922	0.9420	1.0000	0.9420	0.8800		
Extra Voted	Roads Construction	2021	1.9266	1.8993	0.9922	1.8844	1.0000	1.8844	1.7943		
Extra Voted	Parks & Rec Operating	2017	0.9895	0.9824	0.9922	0.9747	1.0000	0.9747	0.9747		
PA 359/1925	Public Relations	N/A	$50,000/ 4.0000	N/A	1.0000	0.0630	1.0000	0.0630	0.0561		

Prepared by	Telephone Number	Title of Preparer	Date
Douglas Drysdale	**(734) 258-3017**	**Asst City Administrator / Finance**	**05/21/2025**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☒ Clerk ☐ Secretary		**Janice M. Ferencz**	**05/21/2025**
☒ Chairperson ☐ President		**Joseph G. Kuspa**	**05/21/2025**

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

BUDGET REPORT FOR CITY OF SOUTHGATE
Fund: 101 GENERAL FUND

BUDGET CLASSIFICATIO AND DEPARTMENT	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2024-25 PROJECTED ACTIVITY	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES							
401	PROPERTY TAX REVENUES	19,534,821	20,655,065	20,655,065	20,382,982	21,707,005	22,332,356
475	LICENSES AND PERMITS	1,982,954	799,500	799,500	805,190	1,114,047	974,600
501	FEDERAL SOURCES	941,014	40,000	40,000	1,495,823	2,313,324	40,000
539	STATE SOURCES	4,703,794	4,339,626	4,339,626	2,261,030	4,246,623	4,369,707
672	OTHER REVENUE	257,709	141,000	141,000	4,265	146,215	85,000
580	CONTRIBUTIONS FROM LOCAL UNITS	183,415	210,475	210,475	86,247	166,275	164,957
655	FINES AND FORFEITURES	906,345	767,724	767,724	486,589	900,771	920,224
600	CHARGES FOR SERVICES	878,304	722,500	722,500	719,914	970,443	841,000
664	INVESTMENT INCOME AND RENTALS	1,250,390	754,000	754,000	244,481	784,480	1,250,000
930	TRANSFERS IN	1,452,321	1,212,320	1,212,320	446,057	1,369,110	1,290,000
TOTAL ESTIMATED REVENUES		32,091,067	29,642,210	29,642,210	26,932,578	33,718,293	32,267,844

BUDGET REPORT FOR CITY OF SOUTHGATE
Fund: 101 GENERAL FUND

BUDGET CLASSIFICATIO AND DEPARTMENT	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2024-25 PROJECTED ACTIVITY	2025-26 RECOMMENDED BUDGET
APPROPRIATIONS							
101	COUNCIL	47,117	48,536	48,536	31,321	47,865	49,236
171	ADMINISTRATION	281,257	290,253	290,253	182,441	289,820	318,541
215	CLERK	201,792	208,311	208,311	146,681	222,898	253,835
219	GENERAL GOVERNMENT	3,755,513	3,701,910	3,701,910	3,699,582	4,599,893	3,799,541
220	MUNICIPAL EMPLOYEES CIVIL SERVICE		650	650			650
221	POLICE & FIRE CIVIL SERVICE	7,510	10,500	10,500			10,500
223	FINANCE DEPARTMENT	529,064	513,581	513,581	309,755	494,838	543,195
228	INFORMATION TECHNOLOGY	333,261	302,937	302,937	171,379	282,999	401,321
253	TREASURER	330,616	324,938	324,938	212,820	350,359	368,594
257	ASSESSOR	251,819	210,375	210,375	162,803	245,438	279,205
262	ELECTIONS	43,720	70,890	70,890	73,832	99,206	73,270
266	ATTORNEY	173,124	192,000	192,000	139,631	198,740	200,705
286	DISTRICT COURT	1,246,009	1,423,851	1,423,851	783,459	1,232,085	1,431,137
301	POLICE DEPARTMENT	9,576,325	9,833,781	9,833,781	7,605,672	9,572,300	10,818,444
336	FIRE DEPARTMENT	5,478,917	5,798,405	5,798,405	4,568,222	5,582,473	6,503,666
371	BUILDING DEPARTMENT	720,746	693,756	693,756	571,462	896,891	891,668
426	POLICE RESERVES		5,040	5,040			
441	PUBLIC SERVICES	2,229,133	2,253,236	2,253,236	1,407,458	2,210,996	2,776,129
442	GARAGE	674,390	611,916	611,916	342,185	566,966	566,570
521	SANITATION	1,617,190	1,800,000	1,800,000	1,074,593	2,342,075	2,088,440
672	SENIOR CITIZEN CENTER	83,186	85,190	85,190	49,305	71,940	81,465
701	PLANNING COMMISSION	22,148	30,000	30,000	15,564	38,708	35,000
751	RECREATION	1,356,694	667,876	667,876	1,435,988	1,753,363	725,821
803	HISTORIC COMMISSION	1,711	2,250	2,250	824	1,746	2,000
966	TRANSFERS OUT	500,000	525,000	525,000		525,000	600,000
TOTAL APPROPRIATIONS		29,461,242	29,605,182	29,605,182	22,984,977	31,626,599	32,818,933
NET OF REVENUES/APPROPRIATIONS - FUND 101		2,629,825	37,028	37,028	3,947,601	2,091,694	(551,089)
	BEGINNING FUND BALANCE	6,401,428	9,031,256	9,031,256	9,031,256	9,031,256	11,122,950
	ENDING FUND BALANCE	9,031,253	9,068,284	9,068,284	12,978,857	11,122,950	10,571,861

BUDGET REPORT FOR CITY OF SOUTHGATE

GL NUMBER DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2024-25 PROJECTED ACTIVITY	2025-26 RECOMMENDED BUDGET
Fund: 101 GENERAL FUND						
TOTAL ESTIMATED REVENUES	32,091,067	29,642,210	29,642,210	26,932,578	33,718,293	32,267,844
TOTAL APPROPRIATIONS	29,461,242	29,605,182	29,605,182	22,984,977	31,626,599	32,818,933
NET OF REVENUES/APPROPRIATIONS - FUND 101	2,629,825	37,028	37,028	3,947,601	2,091,694	(551,089)
BEGINNING FUND BALANCE	6,401,428	9,031,256	9,031,256	9,031,256	9,031,256	11,122,950
ENDING FUND BALANCE	9,031,253	9,068,284	9,068,284	12,978,857	11,122,950	10,571,861
Fund: 202 MAJOR STREETS FUND						
TOTAL ESTIMATED REVENUES	2,896,728	2,709,603	2,709,603	1,339,223	2,679,268	2,747,106
TOTAL APPROPRIATIONS	1,153,431	1,352,861	1,352,861	286,615	1,117,112	1,847,728
NET OF REVENUES/APPROPRIATIONS - FUND 202	1,743,297	1,356,742	1,356,742	1,052,608	1,562,156	899,378
BEGINNING FUND BALANCE	8,414,677	10,157,976	10,157,976	10,157,976	10,157,976	11,720,132
ENDING FUND BALANCE	10,157,974	11,514,718	11,514,718	11,210,584	11,720,132	12,619,510
Fund: 203 LOCAL STREETS FUND						
TOTAL ESTIMATED REVENUES	1,825,968	1,706,751	1,706,751	515,656	2,185,245	2,392,798
TOTAL APPROPRIATIONS	1,333,585	771,995	771,995	577,807	1,818,832	1,237,717
NET OF REVENUES/APPROPRIATIONS - FUND 203	492,383	934,756	934,756	(62,151)	366,413	1,155,081
BEGINNING FUND BALANCE	7,273,563	7,765,944	7,765,944	7,765,944	7,765,944	8,132,357
ENDING FUND BALANCE	7,765,946	8,700,700	8,700,700	7,703,793	8,132,357	9,287,438
Fund: 204 MUNICIPAL STREET FUND						
TOTAL ESTIMATED REVENUES	1,765,818	1,755,320	1,755,320	1,659,648	1,746,011	1,759,343
TOTAL APPROPRIATIONS	1,191,811	1,394,520	1,394,520	462,209	1,679,314	1,752,520
NET OF REVENUES/APPROPRIATIONS - FUND 204	574,007	360,800	360,800	1,197,439	66,697	6,823
BEGINNING FUND BALANCE	1,669,842	2,243,848	2,243,848	2,243,848	2,243,848	2,310,545
ENDING FUND BALANCE	2,243,849	2,604,648	2,604,648	3,441,287	2,310,545	2,317,368
Fund: 208 PARK/RECREATION FUND						
TOTAL ESTIMATED REVENUES	846,953	875,880	875,880	853,765	880,532	914,867
TOTAL APPROPRIATIONS	708,407	1,986,636	1,986,636	592,556	657,238	2,366,967
NET OF REVENUES/APPROPRIATIONS - FUND 208	138,546	(1,110,756)	(1,110,756)	261,209	223,294	(1,452,100)
BEGINNING FUND BALANCE	1,374,610	1,513,157	1,513,157	1,513,157	1,513,157	1,736,451
ENDING FUND BALANCE	1,513,156	402,401	402,401	1,774,366	1,736,451	284,351
Fund: 211 SOUTHGATE/WYANDOTTE O&M						
TOTAL ESTIMATED REVENUES	1,707,819	1,465,100	1,465,100	1,363,816	1,467,815	1,625,810
TOTAL APPROPRIATIONS	999,232	1,465,100	1,465,100	1,010,867	1,570,702	1,375,810
NET OF REVENUES/APPROPRIATIONS - FUND 211	708,587			352,949	(102,887)	250,000
BEGINNING FUND BALANCE	6,955,809	7,664,396	7,664,396	7,664,396	7,664,396	7,561,509
ENDING FUND BALANCE	7,664,396	7,664,396	7,664,396	8,017,345	7,561,509	7,811,509
Fund: 247 TAX INCREMENT FINANCE AUTHORITY						

BUDGET REPORT FOR CITY OF SOUTHGATE

GL NUMBER DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2024-25 PROJECTED ACTIVITY	2025-26 RECOMMENDED BUDGET
Fund: 247 TAX INCREMENT FINANCE AUTHORITY						
TOTAL ESTIMATED REVENUES	919,699	1,301,320	1,301,320		1,324,745	1,358,637
TOTAL APPROPRIATIONS	745,099	1,419,550	1,419,550	9,832	1,403,823	1,204,484
NET OF REVENUES/APPROPRIATIONS - FUND 247	174,600	(118,230)	(118,230)	(9,832)	(79,078)	154,153
BEGINNING FUND BALANCE	1,492,458	1,667,057	1,667,057	1,667,057	1,667,057	1,587,979
ENDING FUND BALANCE	1,667,058	1,548,827	1,548,827	1,657,225	1,587,979	1,742,132
Fund: 248 DDA FUND						
TOTAL ESTIMATED REVENUES	345,004	499,972	521,492	30,755	599,290	610,181
TOTAL APPROPRIATIONS	303,425	398,430	428,130	137,961	432,362	479,884
NET OF REVENUES/APPROPRIATIONS - FUND 248	41,579	101,542	93,362	(107,206)	166,928	130,297
BEGINNING FUND BALANCE	758,932	800,509	800,509	800,509	800,509	967,437
ENDING FUND BALANCE	800,511	902,051	893,871	693,303	967,437	1,097,734
Fund: 260 INDIGENT DEFENSE FUND (MIDC)						
TOTAL ESTIMATED REVENUES	151,108	183,435	183,435	91,645	136,615	166,815
TOTAL APPROPRIATIONS	151,106	183,435	183,435	82,011	136,614	166,815
NET OF REVENUES/APPROPRIATIONS - FUND 260	2			9,634	1	
BEGINNING FUND BALANCE		1	1	1	1	2
ENDING FUND BALANCE	2	1	1	9,635	2	2
Fund: 271 LIBRARY FUND						
TOTAL ESTIMATED REVENUES	907,865	822,920	822,920	820,532	890,614	939,434
TOTAL APPROPRIATIONS	618,195	1,046,465	1,046,465	407,830	939,743	935,836
NET OF REVENUES/APPROPRIATIONS - FUND 271	289,670	(223,545)	(223,545)	412,702	(49,129)	3,598
BEGINNING FUND BALANCE	729,708	1,019,379	1,019,379	1,019,379	1,019,379	970,250
ENDING FUND BALANCE	1,019,378	795,834	795,834	1,432,081	970,250	973,848
Fund: 369 BUILDING AUTHORITY FUND						
TOTAL ESTIMATED REVENUES	670,160	673,540	673,540		673,540	666,900
TOTAL APPROPRIATIONS	669,660	673,540	673,540	16,770	673,540	666,900
NET OF REVENUES/APPROPRIATIONS - FUND 369	500			(16,770)		
BEGINNING FUND BALANCE	4,769	5,269	5,269	5,269	5,269	5,269
ENDING FUND BALANCE	5,269	5,269	5,269	(11,501)	5,269	5,269
Fund: 401 CAPITAL PROJECT FUND						
TOTAL ESTIMATED REVENUES	110,991	50,000	50,000	21,098	71,098	50,000
TOTAL APPROPRIATIONS	236,026	100,000	100,000	150,473	150,473	150,000
NET OF REVENUES/APPROPRIATIONS - FUND 401	(125,035)	(50,000)	(50,000)	(129,375)	(79,375)	(100,000)
BEGINNING FUND BALANCE	558,121	433,085	433,085	433,085	433,085	353,710
ENDING FUND BALANCE	433,086	383,085	383,085	303,710	353,710	253,710
Fund: 404 DISTRICT COURT CAPITAL IMPROVEMENT FUND						

GL NUMBER DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 02/28/25	2024-25 PROJECTED ACTIVITY	2025-26 RECOMMENDED BUDGET
Fund: 404 DISTRICT COURT CAPITAL IMPROVEMENT FUND						
TOTAL ESTIMATED REVENUES	107,708	90,000	90,000	57,356	100,650	100,000
TOTAL APPROPRIATIONS		15,000	15,000		25,000	25,000
NET OF REVENUES/APPROPRIATIONS - FUND 404	107,708	75,000	75,000	57,356	75,650	75,000
BEGINNING FUND BALANCE	109,703	217,410	217,410	217,410	217,410	293,060
ENDING FUND BALANCE	217,411	292,410	292,410	274,766	293,060	368,060
Fund: 584 GOLF COURSE FUND						
TOTAL ESTIMATED REVENUES	406,286	378,100	378,100	182,558	383,331	384,400
TOTAL APPROPRIATIONS	408,476	345,490	345,490	239,228	347,619	394,950
NET OF REVENUES/APPROPRIATIONS - FUND 584	(2,190)	32,610	32,610	(56,670)	35,712	(10,550)
BEGINNING FUND BALANCE	566,643	564,454	564,454	564,454	564,454	600,166
ENDING FUND BALANCE	564,453	597,064	597,064	507,784	600,166	589,616
Fund: 592 DOWNRIVER SEWER FUND						
TOTAL ESTIMATED REVENUES	7,439,945	10,167,000	10,167,000	6,836,350	9,701,116	11,111,180
TOTAL APPROPRIATIONS	7,381,169	10,319,239	10,319,239	5,781,632	9,824,770	10,606,836
NET OF REVENUES/APPROPRIATIONS - FUND 592	58,776	(152,239)	(152,239)	1,054,718	(123,654)	504,344
BEGINNING FUND BALANCE	28,738,199	28,796,975	28,796,975	28,796,975	28,796,975	28,673,321
ENDING FUND BALANCE	28,796,975	28,644,736	28,644,736	29,851,693	28,673,321	29,177,665
Fund: 677 WORKERS COMP FUND						
TOTAL ESTIMATED REVENUES	100,000	185,000	185,000		185,000	225,000
TOTAL APPROPRIATIONS	160,764	185,000	185,000	169,918	192,675	200,100
NET OF REVENUES/APPROPRIATIONS - FUND 677	(60,764)			(169,918)	(7,675)	24,900
BEGINNING FUND BALANCE	14,838	(45,926)	(45,926)	(45,926)	(45,926)	(53,601)
ENDING FUND BALANCE	(45,926)	(45,926)	(45,926)	(215,844)	(53,601)	(28,701)
Fund: 734 SEVERENCE RESERVE FUND						
TOTAL ESTIMATED REVENUES	200,000	240,000	240,000		240,000	300,000
TOTAL APPROPRIATIONS	202,191	215,300	215,300		212,125	296,040
NET OF REVENUES/APPROPRIATIONS - FUND 734	(2,191)	24,700	24,700		27,875	3,960
BEGINNING FUND BALANCE	(22,869)	(25,060)	(25,060)	(25,060)	(25,060)	2,815
ENDING FUND BALANCE	(25,060)	(360)	(360)	(25,060)	2,815	6,775
ESTIMATED REVENUES - ALL FUNDS	52,493,119	52,746,151	52,767,671	40,704,980	56,983,163	57,620,315
APPROPRIATIONS - ALL FUNDS	45,723,819	51,477,743	51,507,443	32,910,686	52,808,541	56,526,520
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	6,769,300	1,268,408	1,260,228	7,794,294	4,174,622	1,093,795
BEGINNING FUND BALANCE - ALL FUNDS	65,040,431	71,809,730	71,809,730	71,809,730	71,809,730	75,984,352
ENDING FUND BALANCE - ALL FUNDS	71,809,731	73,078,138	73,069,958	79,604,024	75,984,352	77,078,147

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate
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Est. 1958
Wayne County, Michigan

City of Southgate

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Council President
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PRISCILLA AYRES-REISS
ED GAWLIK JR.
VICTORIA ARAJ

May 2, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation to Approve Extension of Agreement for 2026 Lead Water Services Replacement Program **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the City Engineers recommendation to waive the bid procedure and approve the contract extension with RVP Construction, Inc. The agreement for the 2026 Lead Water Service Replacement (FY 2025/26) was originally approved at the July 5, 2023 City Council Meeting through the bid process. Rates under the extension will increase 4% from the original agreement.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the Water/Sewer Fund.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

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JOSEPH G. KUSPA
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ED GAWLIK JR.
VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: May 1, 2025

RE: Recommendation to Approve Contract Extension for 2026 Lead Water Service Line Replacement Program **(WAIVER OF BID)**

I have reviewed the above with the City Engineer and concur with his recommendation to waive the bidding process and approve a contract extension with RVP Construction, Inc. (South Rockwood MI) for the 2026 Lead Water Service Replacement Program agreement (fiscal year 2025/26).

The agreement with RVP Construction was originally approved by city council at their July 5, 2023 meeting, through a competitive bid process. Rates under the extension will increase 4% from the approved agreement.

Adequate funds are available in the FY 2025-26 Water/Sewer Fund proposed budget.

Proposed Motion

Waive the bid process and approve extension for the 2026 Lead Water Service Replacement Program (fiscal year 2025/26) with RVP Construction, Inc. at the proposed 4% increase to the contract rates approved by City Council on July 5, 2023.

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HENNESSEY
ENGINEERS, INC

April 25, 2025

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

Re: Fiscal Year 2026 Lead Water Service Replacement Program
Request for Contract Extension to RVP Construction, Inc.
(Waiver of Bid)
City of Southgate
Hennessey Project No. 13139.26

Dear Mr. Marsh:

Enclosed is a copy of a letter our office received from RVP Construction, Inc. (RVP) regarding an extension of their current 2023 contract for the Lead Water Service Replacement Program for the 2026 Fiscal Year (FY). RVP is requesting an increase of four (4) per cent in their unit prices. RVP has held their 2023 unit prices in 2024 and FY 2025.

RVP was awarded the 2023 Lead Water Service Replacement Program and was also awarded a contract extension for 2024 and FY 2025. RVP has performed very well for the City and I have no reason not to recommend them for this contract extension and work. The bid received by RVP in 2023 was very reasonable and I would expect to see higher bid prices if this project were to be formally bid out for the upcoming 2026 Fiscal Year. I have enclosed RVP's 2023 unit prices for your review and their unit prices with the four per cent increase.

The Director of Public Services, the Water & Sewer Superintendent and I concur, and therefore, I recommend that City Council grant the extension for the FY 2026 Lead Water Service Replacement Program, to RVP Construction, Inc. The amount of work to be performed for the FY 2026 program will be determined from the approved budget. If the City Council grants the extension, an appropriate change order will be prepared after completion of the work.

If you have any questions or need additional information, please do not hesitate to contact me.

HENNESSEY
ENGINEERS, INC

Very Truly Yours,

HENNESSEY ENGINEERS, INC

John M. Miller

John M. Miller
Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Kevin Anderson, Department of Public Services Director, City of Southgate
Phi Ferro, Water & Sewer Superintendent, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Robert Hoppes, President, RVP Construction, Inc.
Jim Wilson, RVP Construction, Inc.

File B.3

CITY OF SOUTHGATE - Proposed FY 2026 Lead Water Service Replacement Program
PROJECT NO. 13139.26

RVP Construction, Inc.

P.O. Box 143

South Rockwood, MI 48179

Line Number	Description	Est Amount	Unit	Unit Price in Figures	Line Total
1	Remove & Replace Lead Water Service, Long Service	6	EACH	$9,932.00	$59,592.00
2	Remove & Replace Lead Water Service, Short Service	8	EACH	$8,944.00	$71,552.00
3	Remove & Replace 4" Concrete Sidewalk	500	SFT	$9.69	$4,845.00
4	Remove & Replace 6" Concrete Sidewalk	100	SFT	$10.40	$1,040.00
5	Remove & Replace 6" Concrete Driveway Approach	50	SFT	$72.80	$3,640.00
6	Restoration	500	SYD	$12.48	$6,240.00
7	Traffic Maintenance & Control	1	LSUM	$1,560.00	$1,560.00
8	Construction Observation	$488.00	DAYS	8	$3,904.00
	PROPOSED FY 2026 LEAD WATER SERVICE TOTAL BID AMOUNT				**$152,373.00**

* = Correction in bid calculations determined by HEI

CITY OF SOUTHGATE - 2023 Lead Water Service Replacement Program
PROJECT NO. 13139

RVP Construction, Inc.

P.O. Box 143

South Rockwood, MI 48179

Line Number	Description	Est Amount	Unit	Unit Price in Figures	Line Total
1	Remove & Replace Lead Water Service, Long Service	6	EACH	$9,550.00	$57,300.00
2	Remove & Replace Lead Water Service, Short Service	8	EACH	$8,600.00	$68,800.00
3	Remove & Replace 4" Concrete Sidewalk	500	SFT	$9.32	$4,660.00
4	Remove & Replace 6" Concrete Sidewalk	100	SFT	$10.00	$1,000.00
5	Remove & Replace 6" Concrete Driveway Approach	50	SFT	$70.00	$3,500.00
6	Restoration	500	SYD	$12.00	$6,000.00
7	Traffic Maintenance & Control	1	LSUM	$1,500.00	$1,500.00
8	Construction Observation	$488.00	DAYS	8	$3,904.00
	2023 LEAD WATER SERVICE TOTAL BID AMOUNT				**$146,664.00** *

* = Correction in bid calculations determined by HEI

JOSEPH G. KUSPA
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VICTORIA ARAJ

May 2, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Renewal of Security Awareness Training Subscription **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the IT Director's recommendation to waive the bidding process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC, Lansing, Michigan in the amount of $2,755.50 for a term of one year.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the General Fund IT Department budget.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

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MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: April 30, 2025

RE: Recommendation to Approve Renewal of Security Awareness Training Subscription **(WAIVER OF BID)**

I have reviewed the above with the IT Director and concur with his recommendation to waive the bidding process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC (Lansing MI) in the amount of $2,755.50. This subscription is for a term of one year, expiring May 22, 2026.

Funds are available in the General Fund IT Dept budget.

Proposed Motion

Waive the bidding process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC for a one-year term of May 23, 2025 through May 22, 2026, in the total amount of $2,755.50.

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City Of Southgate

Department of Information Technology

14710 Reaume Parkway
Southgate, MI 48195
734.284.3800

Director of Information Technology & Cyber Security
Jason Rucker

To: City Administrator and Finance Director
From: Director Jason Rucker
Date: April 28th, 2025
Subject: Annual Renewal of KnowBe4 Phish Resistance Testing and Education

---

Greetings,

I respectfully request your approval to renew our annual service contract with KnowBe4 for cybersecurity phish resistance testing and user education in the amount of $2,755.50.

KnowBe4 provides critical training and simulated phishing campaigns that strengthen our employees' ability to recognize and avoid cyber threats. As cybersecurity risks continue to escalate, maintaining proactive user education remains a vital layer of protection for the City's systems and data.

Adequate funds are available within the approved Fiscal Year IT budget to cover this expense. Renewing this contract will ensure uninterrupted service and compliance with ongoing cybersecurity best practices.

I respectfully request approval to proceed with this renewal.

Thank you for your consideration.

Sincerely,

Jason Rucker

Director of Information Technology

Dewpoint
Bringing Business and Technology Together

Date	3/24/2025
Quote #	KB4 1 Yr Platinum
Option	2
Expires	5/22/2025

Joe Old
(810) 625-6873
jold@dewpoint.com

Traci Kent
(517) 927-6469
tkent@dewpoint.com

Company: **City of Southgate**
14400 Dix Toledo Rd
Southgate, MI 48195
Attn: Jason Rucker

Terms: Net 30

Term: 5/23/2025 - 5/22/2026

Line Item	Qty	Description	List	List Ext	Price	Price Ext
1	165	KnowBe4 Security Awareness Training Subscription Platinum; Term 12 Months	$21.60	$3,564.00	$16.70	$2,755.50
		Subtotal:		**$3,564.00**		**$2,755.50**
		Shipping:				**$0.00**
		Total:		**$3,564.00**		**$2,755.50**

Issue and Remit to:

Dewpoint Inc.
300 S. Washington Square, Ste 200
Lansing, MI 48933
Email: tkent@dewpoint.com

Terms: It is understood that if acceptance of this proposal is acknowledged by way of the buyer's purchase order, such acceptance will be subject to the terms and conditions of this proposal with the same force and effect as though they were included on the buyer's purchase order.

*Invoice for products will be issued upon shipment.
*Subject to continuing credit approval, terms of payment are net 30 days from the invoice date unless otherwise noted.
*Prices are in US Dollars unless otherwise noted.
*All freight amounts are estimates only and subject to change.
*Product is shipped FOB origin unless otherwise noted. The carrier is liable for damages caused during shipment.
*Please consult appropriate manufacturer's specifications for verification. All DOA, defective product, and original warranty are handled through manufacturer directly. Please contact manufacturer or your Dewpoint representative for more information.
*Opened hardware product and all software product is non-returnable. Therefore, you, the customer are responsible for verifying the proposed configuration prior to ordering.
*All return credits are subject to Dewpoint and manufacturer return policies and approvals.
*Prices and discounts apply only to the specific quantities and estimated delivery schedules shown above.
*Any variation in quantity or requested delivery may result in price or discount changes.
*Expenses will be billed as incurred for project travel.
*Quote subject to applicable tax.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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CHRISTOPHER P. ROLLET
Treasurer

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VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: May 2, 2025

Re: Recommendation to Approve Proposal for CSO Treatment Facility and Recommendations

---

The City of Southgate and the City of Wyandotte are part of the Southgate Wyandotte Relief Drain Drainage District (SWRDDD), which maintains combined sewer outflows (CSOs) that operate during significant rain events. As part of the most recent permit renewal EGLE has mandated that the CSO at Pine Street in Wyandotte implement additional screening and new disinfection facilities which will dramatically increase the cost of the system.

The SWRDDD engineer of record is Hubbell, Roth and Clark (HRC), has identified the construction of a $50,000,000 treatment and screening facility at Pine Street in Wyandotte as the "most economical" solution. The users in Wyandotte and Southgate would share the cost of the construction and annual operation.

The Administration, along with representatives from the City of Wyandotte, met with Cornerstone Environmental Group, a Tetra Tech Company (Tetra Tech), a third party environmental engineering and consulting firm, to discuss potential alternatives. To protect the interests of Southgate and our residents, and to ensure a full and fair economic review of alternative solutions, the Administration recommends partnering with the City of Wyandotte to enter into a professional services agreement with Tetra Tech.

Tetra Tech's proposal is included in this packet. The total amount of the agreement is $89,000 of which Southgate's share will be $44,500. Funds are available in the Southgate Wyandotte O&M Fund budget

Proposed Motion: *To approve the proposed professional services agreement with Cornerstone Environmental Group, LLC a Tetra Tech Company, in the total amount of $89,000, for data review and recommendations related to the CSO Treatment Facility maintained by the Southgate-Wyandotte Relief Drain Drainage District, with Southgate's share being $44,500*

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TETRA TECH

April 16, 2025

Mr. Robert McMahon
City of Wyandotte
400 Monroe, Suite 400
Detroit, Michigan 48226

Re: CSO Treatment – Data Review and Recommendations
City of Wyandotte and City of Southgate

Dear Robert:

Cornerstone Environmental Group, LLC, a Tetra Tech Company (Tetra Tech) is pleased to provide this Proposal to assist the City of Wyandotte and the City of Southgate (City) in their efforts to comply with permit requirements stipulated by Michigan's Department of Environment, Great Lakes, and Energy (EGLE). The Southgate-Wyandotte Relief Drain Drainage District (District) currently has two discharge points included in its NPDES permit. The discharge point associated with the Pine Street Pump Station (PSPS) is designated as Outfall 002 and is located in the Trenton Channel of the Detroit River. Due to the fact that untreated combined sewer overflows can be discharged at this location, the NPDES permit stipulates that studies be conducted and plans developed to either eliminate untreated discharge or provide adequate treatment for Outfall 002. Historically, the PSPS discharges to the Trenton Channel approximately 3 to 5 times per year.

A project plan prepared by Hubbell, Roth & Clark, Inc. (HRC) recommended construction of a Screening and Disinfection Facility to address the untreated PSPS discharge. The estimate for this facility construction is $50,000,000 with an annual operation and maintenance budget of approximately $250,000 per year.

An alternative to this construction was assessed in the HRC study and a general estimate was provided to separate the stormwater and sanitary sewer flows for the District. Their estimate ranged between $75,000,000 and $230,000,000 for the complete separation of the systems. However, Tetra Tech believes that it may be possible to divert a portion of the District stormwater such that the PSPS discharge to the Trenton Channel will not be necessary.

Project Scope

Tetra Tech proposes to review drawings for the collection system to identify areas where collected stormwater can be separated from the sanitary sewer system and discharged directly to the surface water system. The number of collection system drawings available for review have not been identified. We have allotted 200 hours for drawing review which may be inadequate depending on the number of collection system drawings provided for the system.

Tetra Tech will identify specific areas for diversion of stormwater to the surface water system and prepare a letter report to present these findings. The report will present:

- A list of the documents reviewed;
- Identification of areas for diversion;
- A concept for stormwater diversion; and
- A conceptual construction cost estimate for the diversion.

Tetra Tech will conduct biweekly progress meetings with the City after receipt of the required drawings. It is anticipated that four (4) virtual meetings will be conducted and one (1) in person meeting to review project progress and discuss the initial draft of the letter report.

Assumptions

Tetra Tech has made the following assumptions in the preparation of this proposal.

1. The City/District will supply drawings for the collection system for review. These will be either as-built system drawings or design drawings for system construction. Drawings will be provided in electronic format or hard copies.
2. Approximately 200 hours have been allocated for drawing review. If additional hours are required, a change order will be required for the project.
3. Site visits and/or physical verification of the collection system are not included in this scope.
4. Detailed design for stormwater diversion systems is not included in this scope.
5. Four (4) virtual progress meetings and one (1) in-person meeting to discuss project progress will be conducted.

Budget

Tetra Tech's estimated budget to perform the above Proposed Scope of Work is $89,000 and will be billed on a time and materials basis in accordance with the attached Schedule of Charges, exclusive of expenses. Expenses for phone, incidental copies, scanning, postage, etc., are to be invoiced as a three percent (3%) communication fee on labor. Additional expenses, such as travel, final reproduction, and courier services will be billed per the attached Schedule of Charges.

The estimated cost and proposed scope of work are based on information available to Tetra Tech at this time. If conditions change, unforeseen circumstances are encountered, or work efforts are redirected, the cost estimate may require modification. You will be notified prior to Tetra Tech initiating activities beyond those listed above.

Schedule

Tetra Tech is prepared to begin work immediately upon authorization of this proposal. Virtual progress meetings will be conducted bi-weekly with an in-person meeting being conducted at the City's offices for review of the draft letter report. The draft letter report will be completed in approximately ten (10) weeks. This schedule may vary based on the number of drawings provided by the City for review. Tetra Tech will provide the final letter report one (1) week after receipt of comments from the City.

Permissible Changes

Tetra Tech remains responsible for and is committed to ensuring the health and safety of its employees. We also have an obligation to you as our Client to perform a service in a cost-efficient manner. Tetra Tech affirms it will comply with the law and the applicable job site safety rules and other procedures established by governing authorities and our Clients. While Tetra Tech will continue to make a conscientious, good-faith effort to honor the pricing and schedules detailed herein these challenging times necessitate that Tetra Tech reserve the right to make pricing and schedule adjustments as necessary. While not an exhaustive list of when an adjustment may be expected some examples are: Acts of God, terrorist acts, acts of local, municipal or federal governments, fires, floods, epidemics, quarantine restrictions, embargoes, supply chain interruptions or unusually severe weather. These adjustments will in all likelihood vary in nature due to the geographic location of the project and local conditions. We welcome conversations on what the above potentially entails and what can be done in mitigation.

Cornerstone Environmental Group, LLC General Terms and Conditions

All Work will be governed in accordance with the following Cornerstone Environmental Group, LLC General Terms and Conditions.

PROFESSIONAL RESPONSIBILITY. Cornerstone Environmental Group, LLC, a State of New York limited liability company ("Cornerstone") and a wholly owned subsidiary of Tetra Tech, Inc., shall perform services consistent with the skill and care ordinarily exercised by other professional consultants under similar circumstances at the time services are performed, subject to any limitations established by CLIENT as to degree of care, time or expense to be incurred or other limitations of this Agreement. No other representation, warranty or guarantee, express or implied, is included in nor intended by Cornerstone's services, proposals, agreements or reports.

RELATIONSHIP OF PARTIES. Cornerstone is an Independent Contractor and nothing shall be construed or interpreted as requiring Cornerstone to assume the status of owner, operator, generator, person who arranges for disposal, transporter or storer, as those terms or any other similar terms are used in any federal state or local statute, regulation, ordinance or order governing the treatment, handling, storage or disposal of any toxic or hazardous substance or waste. Except as specifically provided in this Agreement, Cornerstone shall have no right or authority to act for CLIENT and will not enter into any contract or other agreement, or incur any debt, liability or obligation of any nature in the name of, or on behalf of, CLIENT. Cornerstone, its employees, agents, affiliates and subcontractors shall not be considered agents or employees of CLIENT. CLIENT acknowledges that the Work provided under this Agreement shall in no way be construed, designed or intended to be relied upon as legal advice or interpretation.

BILLING AND PAYMENT. Invoices will be submitted monthly and shall be due and payable on receipt. Interest at the rate of one and one-half percent (1.5%), but not exceeding the maximum rate allowable by law, shall be payable on any amounts that are due but remain unpaid thirty (30) days from receipt of invoice, payment to be applied first to accrued late payment charges and then to the principal unpaid amount. Cornerstone may, at its option, withhold delivery of reports or any other data pending receipt of payment for services rendered. Should CLIENT fail to make payment on any invoice within sixty (60) days of the date of receipt of such invoice, Cornerstone shall have the right to consider such default in payment a material breach of this Agreement and may, in its sole discretion and upon giving seven (7) days written notice, suspend or terminate any or all services in connection with the Work until all outstanding amounts are paid in full. Any attorneys' fees or other costs incurred in collecting any delinquent account shall be paid by the CLIENT.

LIMITATION OF LIABILITY. In consideration of potential liabilities which may be disproportionate to the fees to be earned by Cornerstone, CLIENT agrees to limit the liability of Cornerstone, its managers, members, officers, employees, agents, and representatives to CLIENT for all claims or legal proceedings of any type arising out of or relating to the performance of Work under this Agreement (including but not limited to Cornerstone's breach of this Agreement, its professional negligence, errors and omissions and other acts) to the lesser of $100,000 or the amount of compensation paid to CORNERSTONE under the applicable proposal or CLIENT"s purchase order that gave rise to the claim, and further, neither party shall be liable to the other for any indirect, incidental, special or consequential losses or damages. Failure of CLIENT to give written notice to Cornerstone of any claim of negligent act, error or omission within one (1) year of performance shall constitute a waiver of such claim by CLIENT.

INDEMNIFICATION. Subject to the limitation of liability above, and to the extent permitted by law, each party agrees to indemnify, defend and hold harmless the other from any claim, suit, liability, damage, injury, cost or expense, including reasonable attorneys' fees, (hereinafter collectively called "Loss") arising out of: i) a breach of this Agreement or, ii) a party's willful misconduct or negligence in connection with the performance of this Agreement.

In addition to and without limiting the generality of the foregoing, CLIENT agrees to indemnify Cornerstone to the fullest extent permitted by law against any Loss, whether or not under CERCLA, RCRA or any other similar federal, state or local environmental regulation, order or ordinance, if: a) arising out of any actual or potential environmental contamination or pollution, including without limitation, any actual or threatened release of toxic or hazardous materials, unless the result of Cornerstone's willful misconduct or professional negligence, b) arising out of any acts taken or alleged failure to act with respect to matters covered in the section titled REPORTING AND DISPOSAL, or c) in excess of the liability limit set forth in the section titled LIMITATION OF LIABILITY above.

TIME OF PERFORMANCE. Cornerstone makes no warranties regarding the time of completion of services and shall not be in default of performance under this Agreement for any loss, liability, cost, damage or expense arising out of the delay or failure to render Services under this Agreement where such delay or failure arises by reason of legislative, administrative or government prohibition, fire, weather conditions, events/conditions causing an unsafe work condition, hostilities, civil disturbances, labor or industrial disputes, acts of God or any other event beyond the reasonable control of Cornerstone. A change authorization extending the time to perform and stating an appropriate fee adjustment may be elected by mutual agreement of the parties hereto. As an alternative, either party may terminate that portion of the Services under this Agreement not yet completed and Cornerstone shall have no further liability to CLIENT therefore such delays will extend completion dates commensurately.

CHANGED CONDITIONS. If, during the course of the performance of Services, conditions or circumstances develop or are discovered which were not contemplated by Cornerstone and which materially affect Cornerstone's ability to perform or which would materially increase the costs to Cornerstone of performing, then Cornerstone will notify CLIENT in writing, and Cornerstone and CLIENT shall renegotiate in good faith the terms of this Agreement within thirty (30) days. Alternatively, either party shall thereupon have the right to terminate the Agreement; provided, however, that upon any such termination, Cornerstone shall be compensated for services rendered to the date of termination.

HAZARDOUS OR UNSAFE CONDITIONS. CLIENT has fully informed Cornerstone of, and shall immediately inform Cornerstone when it becomes aware of any new information regarding, the type, quantity and location of any hazardous, toxic or dangerous materials or unsafe or unhealthy conditions known or suspected at all real property where services are to be performed ("the Project Site"). Fees shall be adjusted to compensate Cornerstone if conditions require Cornerstone to take emergency measures to protect the health and safety of the parties, the public or the environment. This requirement to inform Cornerstone is an ongoing and continuous obligation of the CLIENT and shall continue for the full term of this Agreement.

SUBSURFACE OBSTRUCTIONS. CLIENT shall supply to Cornerstone plans which designate the location of all subsurface structures at the Project Site, and shall remain responsible for any damage and shall indemnify Cornerstone for all Loss inadvertently caused by Cornerstone to any structure not so designated, or by CLIENT's inaccurate identification of underground obstructions. CLIENT warrants the accuracy of any information so supplied and understands and agrees that Cornerstone is entitled to and may rely on the accuracy of any and all information so supplied without independently verifying its accuracy. This requirement to inform Cornerstone is an ongoing and continuous obligation of the CLIENT and shall continue for the full term of this Agreement.

RIGHT OF ENTRY. CLIENT agrees to grant or arrange for right of entry at the Project Site, whether or not owned by CLIENT. The cost of repairing any reasonably unavoidable damages is not part of the services or fee contemplated by this Agreement and shall be borne by CLIENT.

REPORTING AND DISPOSAL. CLIENT shall be solely responsible for notifying all appropriate federal, state, local or other governmental agencies of the existence of any hazardous, toxic or dangerous materials on or in the Project Site or discovered during performance of this Agreement. If requested by CLIENT, Cornerstone may, at its option, agree to notify such agencies on behalf of CLIENT, as CLIENT's agent. CLIENT shall be solely responsible for arranging for and paying the costs to lawfully transport, store, treat, recycle, dispose of, or otherwise handle, hazardous or toxic substances or wastes and samples.

NO THIRD PARTY BENEFICIARIES. There are no third party beneficiaries of this Agreement entitled to rely on any work performed or reports prepared by Cornerstone hereunder for any purpose. CLIENT shall indemnify and hold Cornerstone harmless against any liability for any Loss arising out of or relating to reliance by any third party on any work performed or reports issued hereunder.

CONFIDENTIAL INFORMATION: Confidential Information shall be held in the strictest confidence by the receiving Party and shall not be disclosed without prior written consent of disclosing Party, except to employees, contractors or consultants with a need to know the Confidential Information for the purposes of performing work related to the Project. The receiving Party shall inform all employees, contractors and consultants receiving the Confidential Information of the confidential nature of this information and take all actions necessary to bind such employees, contractors and consultants by the terms of this Agreement. Neither party shall use information obtained from the other to benefit themselves or any third party.

DESIGNS AND DISCOVERIES; OWNERSHIP AND REUSE. All designs, ideas, discoveries, inventions or improvements utilized or developed by Cornerstone hereunder shall be deemed property of Cornerstone. CLIENT is given no right in the form of ownership or license to such items. Documents furnished by Cornerstone are not intended or represented as suitable for reuse by CLIENT or others; any reuse without specific written approval and/or adaptation by Cornerstone for the specific purpose intended will be at the reuser's sole risk and without liability or exposure to Cornerstone. Any transfer of electronic data hereunder is solely for CLIENT's convenience "as is" without warranty as to contents, and is not project deliverable unless specifically agreed to the contrary. Cornerstone disclaims all warranties, express or implied, with regard to any electronic data provided hereunder, including any warranties of merchantability or fitness for a particular purpose.

INSURANCE. Cornerstone will maintain, throughout the term of this Agreement, insurance of the kinds and having the limits of liability and coverage as set forth below:

1.	Worker's Compensation - Coverage A	Statutory
	Employer's Liability - Coverage B	$1,000,000 each occurrence
2.	Commercial General and Contractual Liability	$2,000,000 each occurrence
		$4,000,000 aggregate
3.	Comprehensive Automobile Liability	
	Combined Single Limit	$2,000,000
4.	Professional Liability	$2,000,000 each occurrence
		$2,000,000 aggregate

Upon request by the CLIENT, Cornerstone shall provide a Certificate of Insurance evidencing such coverage and shall not cancel, reduce, restrict or change in any way the insurance coverage provided, without giving at least thirty (30) days prior written notice to the CLIENT.

TERMINATION.If either party to this Agreement should fail to comply with the requirements of the Agreement, the other party may notify the failing party in writing that it is in default of its contractual obligations and instruct it to immediately correct the fault. If the default is not immediately corrected or reasonable steps toward correction are not taken, the notifying party may, without prejudice to any other right or remedy it may have, terminate the Agreement. This Agreement may also be terminated by the mutual written consent of both parties with 30 days prior written notice.

Upon termination of the Agreement, the CLIENT shall immediately compensate Cornerstone for work completed and Services rendered. In addition, an equitable adjustment shall be made to provide for termination costs arising from commitments which had become firm before termination, and for the winding up and protection of the work. If Cornerstone is in default, the CLIENT shall be entitled to deduct from the monies owing to Cornerstone the amount of any incremental costs reasonably incurred in correcting the default, provided that such incremental costs are certified to Cornerstone. There shall be no payment for loss of anticipated profits or consequential damages.

All provisions of the Agreement under the headings TERMS AND CONDITIONS, LIMITATION OF LIABILITY and REPORTING AND DISPOSAL REQUIREMENTS shall survive the termination, suspension or completion of this Agreement.

ASSIGNMENT OF AGREEMENT. Neither the CLIENT nor Cornerstone shall assign any rights or obligations under this Agreement without the prior written consent of the other.

MODIFICATION OF AGREEMENT. The conditions of this Agreement may not be modified except by written agreement between the Consultant and the Client, and no amendment to this Agreement shall be binding on either party unless reduced to writing and signed by an officer or duly authorized representative of the party sought to be bound thereby.

GOVERNING LAW, PRECEDENCE AND DIVISIBILITY. The prevailing party in any action to enforce or interpret provisions of this Agreement shall be entitled to recover all reasonable fees, costs and expenses, including staff time at current billing rates, court costs and other claim-related expenses. If Cornerstone is requested to respond to any mandatory orders for the production of documents or witnesses on CLIENT's behalf regarding work performed by Cornerstone, CLIENT agrees to pay all costs and expenses incurred by Cornerstone not reimbursed by others in responding to such order, including attorney's fees, staff time at current billing rates and reproduction expenses. Any provisions of this Agreement held in violation of any law shall be deemed stricken and all remaining provisions will remain binding on the parties. The obligations of the parties to indemnify and the limitations on liability set forth in this Agreement shall survive the expiration or termination of this Agreement. This Agreement, consisting of all documents attached hereto, constitutes the entire Agreement between the parties, and supersedes any and all prior written or oral agreements with respect to the subject matter hereof. No amendment hereto will be binding unless reduced to writing and signed by authorized representatives of each party. This Agreement and any claim, controversy or dispute arising under or related to this Agreement, the relationship of the parties, and/or the interpretation and enforcement of the rights and duties of the parties will be construed and controlled by the laws of the State of New York without regard to principles of conflicts of law, and the parties consent to jurisdiction by the state and federal courts sitting in the State of New York.

ENTIRE AGREEMENT. This Agreement (including any exhibits, schedules, and annexes hereto) constitutes the entire agreement and understanding between the parties and supersedes any prior agreement and understanding, whether written or oral, relating to the subject matter of this Agreement. Any deletion, revision, or addition to these terms and conditions is ineffective unless agreed to in writing by an authorized representative of each of the parties. Any proposals and purchase orders issued under this Agreement is subject exclusively to Cornerstone Environmental Group, LLC General Terms and Conditions of this Agreement., and any additional amendments.

Approval

This proposal and all enclosures have been reviewed and are hereby agreed to and approved. The Cornerstone Environmental Group, LLC Terms and Conditions are accepted and become a binding part of this agreement.

Client Name: City of Wyandotte

Proposal Title: CSO Treatment – Data Review and Recommendations

By________________________________ Date________________________________

Name________________________________ Title________________________________

Client Name: City of Southgate

Proposal Title: CSO Treatment – Data Review and Recommendations

By________________________________ Date________________________________

Name________________________________ Title________________________________

Closing

We appreciate the opportunity to present this proposal for your review and approval and trust the information presented herein will meet your expectations. Any changes to the proposal must be accepted in writing by both parties. Please indicate your authorization of the proposal by signing in the space provided above. Upon signing, return a complete copy to our office, and retain the original for your records. Please contact us if you have any questions or comments or require additional information.

Sincerely,

CORNERSTONE ENVIRONMENTAL GROUP, LLC – A TETRA TECH COMPANY

Jennifer Bowyer, PE
Area Manager

Jerry McGraner, PE
Technical Manager

Enclosure(s) Schedule of Charges

cc:

TETRA TECH

Effective January 1, 2025

100 Crystal Run Road, Suite 101, Middletown, NY 10941
Phone: 845-695-0200 – Fax: 877-845-1456

2025 SCHEDULE OF CHARGES

PERSONNEL CHARGES

Professional

Senior Client Manager........ Rate Per Hour
Senior Project Manager/Technical Review........ $200 – 320/hr
Senior Project Staff/Project Manager........ $150 - 225/hr
Project Staff........ $125 - 185/hr
.... $75 - 170/hr

Technical

CAD Operator/Designer........
Field Technician/Field Manager........ 100 - 195/hr
.... $75 - 160/hr

Support Services

Administrative........
.... $70 - 135/hr

Depositions and expert witness testimony, including preparation time, will be charged at 150% - 200% of the above rates.

Travel time will be charged in accordance with the above rates, up to a maximum of 8 hours per day.

OUTSIDE SERVICES

Charges for special outside services, equipment, and facilities not furnished directly by Tetra Tech will be billed at cost plus 15%.

COMMUNICATIONS

The cost of communications including telephone charges, facsimile, postage and routine copying costs will be charged at a flat rate of 3% of total gross labor charges.

DIRECT CHARGES

Reproduction (letter & legal) - black and white, per sheet........ $ 0.10
Reproduction (letter & legal) - color, per sheet........ $ 1.25
CAD Plots/Reproduction – black and white, per square foot........ $ 0.35
CAD Laser Plots – black and white/color, per square foot........ $ 2.00
Auto per mile........ Current government rate
Pickup truck per day........ $110 - $150

PAYMENT

Monthly invoices are to be paid within 30 days from invoice date. Interest on late payments will be charged at a rate of 18% per annum.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate
The Heart of Downriver
Est. 1958
Wayne County, Michigan

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PHILLIP J. RAUCH
PRISCILLA AYRES-REISS
ED GAWLIK JR.
VICTORIA ARAJ

May 2, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Purchase of 64-Gallon Recycling Containers **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the City Administrator's recommendation to waive the bid procedure and approve the proposal from Cascade Engineering, Inc., Grand Rapids, Michigan, for the purchase of 10,000 64-gallon recycling containers in the amount of $578,200.00, under the Sourcewell Contract#041521-CEI.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the General Fund.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

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14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

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City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

MEMORANDUM

TO:	Honorable Mayor and City Council
FROM:	Douglas Drysdale, Assistant City Administrator / Finance Director DWD
DATE:	May 1, 2025
RE:	Recommendation to Approve Purchase of 64-Gallon Recycling Containers **(WAIVER OF BID)**

I have reviewed the above with the City Administrator and concur with his recommendation to waive the city bidding process and approve the proposal from Cascade Engineering, Inc. (Grand Rapids MI) for the purchase of 10,000 64-gallon recycling containers in the amount of $578,200.00, under the Sourcewell Contract #041521-CEI. Sourcewell is a national purchasing cooperative that solicits bids and requests for proposals on behalf of state and local governments.

The recent bid solicitation for solid waste collection included an alternate option for 64-gallon recycling containers; however purchasing the containers directly from the vendor will save the city approximately $205,000.00. The proposal includes the assembly and delivery of the new carts to the residents, and the removal and disposal of the existing 35-gallon carts.

Funds are available in the General Fund reserves for this purchase.

Proposed Motion

Waive the city bid process and approve proposal from Cascade Engineering, Inc. for the purchase of 10,000 64-gallon recycling containers in the amount of $578,200.00, under the Sourcewell Contract #041521-CEI.

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CASCADE
cart solutions
a cascade engineering company

PROPOSAL

Proposal # Southgate012825
January 28, 2025

QUOTE PREPARED FOR

Doug Drysdale
City of Southgate, MI
4400 Dix Toledo Rd
Southgate, MI 48195
734-258-3017

SHIP TO

Southgate, MI

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
64-gallon Sterling Series Recycling Container - Color TBD with Southgate Stamping	10,000	$44.25	$442,500.00
Assembly and Delivery of New Carts to Residents - Unload Incoming Delivery Trucks - Assemble and Delivery of Containers Curbside - Scanning of RFID Tags to Residential Addresses - Hanging Customer Supplied Literature Bag on Cart	10,000	$4.75	$47,500.00
Removal of Existing 35g Recycling Carts from Residents - Removal of Existing 35g Recycling Carts Curbside - Carts Must be Removed on Service Day - Carts Must be Empty to be Removed	10,000	$7.95	$79,500.00
*Cascade can provide recycling services for the 35g carts removed from service. Cascade will handle logistics of the trucks and recycling and provide a rebate based on the useable HDPE material.			
Subtotal			$569,500.00
Sales Tax (if applicable on Product)		0.00%	$0.00
Freight	12	$725.00	$8,700.00
Sales Tax (if applicable on Freight)		0.00%	$0.00
Total			$578,200.00

DETAILS

Freight: 12 loads at $735 per load
Wheel Size: 10"
Lead time: TBD
Payment Terms: NET45
Warranty: 10 year Non-Prorated
Quote Valid Until: 5/1/25
All applicable taxes to be paid by buyer unless tax exemption certificate is provided.

PRESENTED BY

Brian Miller, Regional Sales Manager
Cascade Engineering, Inc.
4950 37th Street SE
Grand Rapids, MI 49512
(616) 915-1693 (cell)
(616) 975-4902 (fax)
brian.miller@cascadeng.com
Please return acceptance to email above.

ACCEPTED BY

Sign Name	Date
Print Name & Title	Phone

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate — The Heart of Downriver — Est. 1958 — Wayne County, Michigan

City of Southgate

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ED GAWLIK JR.
VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: April 29, 2025

Re: First Reading of Amendment to City Code Chapter 1044.18 Failure to Respond

---

The Department of Public Services has been faced with residents scheduling the replacement of lead water-service lines but not making the home available to the contractor during the scheduled time. Therefore, the Administration recommends the approval of the following amendment to City Code Chapter 1044.18 Failure to Respond (new language underlined):

1044.18 FAILURE TO RESPOND.

(a) If the Department of Public Works satisfies its requirements under this section and is unable to receive a response from the occupant, the Water Department may add fifty dollars ($50.00) to the occupant's water bill on a bi-monthly basis or each time a scheduled reading is to take place. To be in violation of this section the occupant will have not responded to the following attempts:

(1) Two notice cards left with the occupant;
(2) A letter will be mailed to the occupant; and
(3) A certified letter from the Department of Public Works.

(b) These attempts will be documented and maintained in a separate file.

<u>(c) If the City's contractor scheduled to perform service-line replacement is unable to perform the scheduled work due to the resident's failure to make the property available, the Water Department may add one hundred dollars ($100.00) to the occupant's next scheduled water bill. To be in violation of this subsection the Department of Public Works must have documentation signed by both the homeowner and the contractor regarding the scheduled service-line replacement.</u>

Please contact me with any questions.

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ED GAWLIK JR.
VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: May 2, 2025

Re: First Reading of Amendment to City Code Chapter 620 Drugs

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The Administration recommends amending City Code Chapter 620 Drugs to include the attached language. The addition of the proposed section 620.11 will allow the City to prosecute for inhalation or consumption of chemical agents.

Please contact me with any questions.

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Recommended Amendment to Chapter 620 Drugs:

620.11(1) Chemical agent, definition.

Sec. 1. As used in this act, "chemical agent" means any substance containing a toxic chemical or organic solvent or both, having the property of releasing toxic vapors. The term includes, but is not limited to, glue, acetone, toluene, carbon tetrachloride, hydrocarbons and hydrocarbon derivatives.

620.11(2) Inhalation or consumption of chemical agent prohibited; anesthesia inhalation excepted.

Sec. 2. No person shall, for the purpose of causing a condition of intoxication, euphoria, excitement, exhilaration, stupefaction or dulling of the senses or nervous system, intentionally smell or inhale the fumes of any chemical agent or intentionally drink, eat or otherwise introduce any chemical agent into his respiratory or circulatory system. This shall not prohibit the inhalation of any anesthesia for medical or dental purposes.

620.11(2a) Sale or distribution of device containing nitrous oxide to person under age of 18; civil fine; sale or distribution of device containing or dispensing nitrous oxide; prohibition; exceptions; violation; penalty; definitions.

Sec. 2a. (1) Except for a person described in subsection (3)(c) or (d) acting in the course of his or her duties, a person shall not sell or otherwise distribute a device that solely contains nitrous oxide to a person under the age of 18 for any purpose unless the person under the age of 18 is accepting delivery of a device containing nitrous oxide or a device used to dispense nitrous oxide in his or her capacity as an employee.

(2) A person who knowingly sells or distributes a device that solely contains nitrous oxide to a person who is under the age of 18 in violation of subsection (1), or who fails to make diligent inquiry as to whether the person is a minor, is liable for a civil fine and may be ordered to pay not more than $500.00.

(3) A person shall not sell or otherwise distribute to another person any device that contains any quantity of nitrous oxide or sell or otherwise distribute a device to dispense nitrous oxide for the purpose of causing a condition of intoxication, euphoria, excitement, exhilaration, stupefaction, or dulling of the senses or nervous system. This subsection does not apply to nitrous oxide that has been denatured or otherwise rendered unfit for human consumption or to any of the following:

(a) A person licensed under chapter VII of the food law, 2000 PA 92, MCL 289.7101 to 289.7137, who sells or otherwise distributes the device as a grocery product.

(b) A person engaged in the business of selling or distributing catering supplies only or food processing equipment only, or selling or distributing compressed gases for industrial or medical use who sells or otherwise distributes the device in the course of that business.

(c) A pharmacist, pharmacist intern, or pharmacy as defined in section 17707 of the public health code, 1978 PA 368, MCL 333.17707, who dispenses the device in the course of his or her duties as a pharmacist or pharmacist intern or as a pharmacy.

(d) A health care professional.

(4) A person who violates subsection (3) is guilty of a crime as follows:

(a) Except as provided in subdivisions (b) and (c), the person is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than $500.00, or both.

(5) As used in this section:

(a) "Diligent inquiry" means a diligent good-faith effort to determine the age of a person, which includes at least an examination of an official Michigan operator's or chauffeur's license, an official Michigan personal identification card, a military identification card, or any other bona fide picture identification that establishes the identity and age of the person.

(b) "Prior conviction" means a previous violation of this section or a law of another state, a law of a local unit of government of this state or another state, or a law of the United States substantially corresponding to this section.

620.11(2b) Action to recover civil fine under Section 620.11(2a)

Sec. 2b. The prosecuting attorney for the City of Southgate in which the violation occurred may bring an action to recover a civil fine under Section 2a.

620.11(3) Violation as misdemeanor; penalty.

Sec. 3 Except as provided in section 2a, a person who violates this Section is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than $500.00, or both.